



# Attention Registration Customers

In order to better service our Business Filing and Registration customers, effective **May 1, 2015**, all registrations (both new and renewals) must be made **by appointment only** at the main office in Norwalk. Appointment services are for the following registrations only:

- Process Server
- Professional Photocopier
- Legal Document Assistant
- Unlawful Detainer Assistant

You can make an appointment by calling (562)462-2177. Appointments are offered every 30 minutes Monday through Friday 8:30AM – 3:30PM.

It is the goal of the Los Angeles County Registrar-Recorder/County Clerk to provide essential public services in a fair and accessible manner.

Thank you,  
***The Management Team***

March 16, 2015