



Los Angeles County Registrar-Recorder/County Clerk

Dean C. Logan
Registrar-Recorder/County Clerk

May 9, 2014

TO: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

William T Fujioka, Chief Executive Officer

FROM: Dean C. Logan, *Dean* Registrar-Recorder/County Clerk

NOTIFICATION OF INTENT TO ENTER INTO NEGOTIATIONS FOR SOLE SOURCE AGREEMENT WITH DATA INFORMATION MANAGEMENT SYSTEMS, LLC. (DIMS) FOR SUPPORT AND MAINTENANCE OF THE VOTER INFORMATION MANAGEMENT SYSTEM (VIMS)

This is to notify your Board that the Registrar-Recorder/County Clerk (RR/CC) intends to enter into sole source negotiations with DIMS for continued maintenance and support services for the Voter Information Management System (VIMS). RR/CC has utilized VIMS since 1998 and customized it to closely align with the internal voter registration and election management operations. This contractor has provided exceptional, cost effective maintenance and support services making the continuation of their services paramount to the successful conduct of elections in the County of Los Angeles (County).

BACKGROUND

RR/CC is responsible, among other things, but not limited to:

- Voter registration
- Maintenance of the voter files
- Precincting
- Absentee voting
- Petitions
- Precinct officers and polling location files
- The conduct of federal, state, and county elections
- The conduct, by contract, of other elections within the County

BACKGROUND (Cont'd)

In February 1998, the County entered into a contract with DIMS for VIMS operated in a client-server environment. VIMS replaced the voter registration and election management system designed and developed in 1976 by the Internal Services Department (ISD). The annual maintenance cost of the previous ISD developed system was \$1.05 per registered voter compared to \$0.07 per registered voter using VIMS over the years. DIMS has maintained the competitive \$0.07 per voter cost making the incumbent a fiscally sound vendor.

In addition to significant cost savings from the outset, VIMS enabled additional automation features and functionality as well as operation efficiencies, improved service delivery, and system reliability. The contract with DIMS to provide VIMS also enabled the County to join a statewide network of counties utilizing DIMS election management products, which currently encompasses more than half of the State's registered voters. The current platform also enabled partnerships with the cities within Los Angeles County for on-line VIMS access. These partnerships with VIMS and the cities have helped to improve the quality of voter, pollworker and polling place data used by all jurisdictions.

It should further be noted that the California Secretary of State (SOS) is continuing to develop a statewide voter database system, of which VIMS is one of the only two systems selected to meet requirements for integration. The County's continued use of the current VIMS, along with support services from DIMS, should allow for a more seamless and cost-effective transition to the federally mandated statewide voter database system.

JUSTIFICATION FOR SOLE SOURCE AGREEMENT WITH DIMS, LLC.

VIMS has been in use within RR/CC since 1998 and has been customized to closely align with internal registration and election management operations. VIMS runs on proprietary software for which DIMS is the only authorized maintenance and support service provider. In addition, it is a continued critical need of RR/CC to secure uninterrupted support services for VIMS in order to provide assurance that all system components are fully functioning during election cycles. The continuation of services with DIMS will provide the necessary resources for any future enhancements needed to continue to interface with the federally mandated state centralized and interactive computerized statewide voter registration list.

NEXT STEPS

In accordance to Board Policy 5.100, we will proceed to enter into negotiations with DIMS for continued VIMS support and maintenance services after the two week notice period unless otherwise directed. The negotiated agreement with DIMS will be provided for your approval by January 2015.

If you have any questions, please contact me, or your staff may contact Francisco Perez, Assistant Division Manager, at 562-462-2737.

DL:RF:cp

c: Chief Executive Office
Deputy CEO
Executive Office, Board of Supervisors
RR/CC Board Deputies
Chief Information Office
County Counsel