



DEAN C. LOGAN  
Registrar-Recorder/County Clerk

# Public Observation Rules and Guidelines

As of September 1, 2021

- Observers cannot assist in any of the operations, handle election materials, or challenge ballots and/or signatures
- Observers must sign-in before they can view any operation or activity
- A badge will be issued at check-in and must be worn and remain visible at all times
- Current COVID-19 public health and safety guidelines will be followed at all facilities – which currently includes wearing a face mask and social distancing (see next page for more info)
- Taking photos and/or videos is prohibited
- Electronic devices should be stowed and not used while in observation areas
- Electronic devices should be silenced while in observation areas
- Notes may be taken using a pen and paper
- Do not record personally identifiable information of voters
- Conversations are asked to be kept to a minimum while in observation areas
- Observers should dress appropriately (i.e.: workplace environment), wear closed-toe shoes, and should not wear the following:
  - Uniform of a peace officer, private guard, or security personnel
  - Clothing and accessories that promote candidates, parties, or campaigns (including campaign badges and buttons)
- Sitting is not available in observation areas; however, observers may leave and return at their leisure
- Observers must sign-out and return their issued Observer badge
  - This may vary based on facility – RR/CC staff will provide appropriate procedures on-site
- An RR/CC escort is required at all times while in the observation areas
- Observers cannot interfere with RR/CC personnel from their assigned tasks
- Observers should not touch RR/CC personnel and must provide a reasonable space for personnel to work, including following social distancing protocols
- Food and beverages are not permitted in observation areas, adjacent hallways, or lobbies
- Observers are not permitted in a facility if no election-related activities are being performed
- Should the number of observers become so great that it interferes with the operations or violates public health guidelines, a quantity and time limit for observers will be enforced

## COVID-19 Public Health Information

- Observers are required follow all current public health and safety guidelines
- This currently includes wearing a face mask and social distancing at all times
- Face masks must cover the nose and mouth at all times
- Hand sanitizer is available at all facilities upon entry and exit

## Additional Information for the Norwalk Headquarters

- Address: 12400 Imperial Highway, Norwalk, 90650
- Parking: north side of the building along Imperial Highway
- Restrooms are available

## Additional Information for the Tally Operation Center

- Address: 9150 Imperial Highway, Downey, 90242
- Parking: north side of the building (street parking on Dalen Street and Borson Street)
- Observers must remain within blue lines in the observation room
- Restrooms are available
- All Observers must remain in the observation room
- Observers may use electronic devices while observing
- Purses, bags, and backpacks are not allowed inside

## Additional Information for the Vote by Mail Facility:

- Address: 1101 West McKinley, Pomona 91728 (Enter at Gate #12 on White Ave.)
- After entering Gate #12, turn left and proceed down access road
- Operations are in Building 9
- Parking is limited and Election Observers are requested to carpool when possible
- Restrooms are available
- No ballots are tallied at this facility – all ballots are tallied in the Tally Operation Center