



## CALENDAR OF EVENTS

LOCAL AND MUNICIPAL ELECTIONS  
NOVEMBER 5, 2019

### IMPORTANT NOTICE

All documents are to be filed with and duties performed by the Registrar-Recorder/County Clerk unless otherwise specified.

DATES	EVENTS
<b>MAY 9 (Th)</b> E-180	<b>ADJUSTED JURISDICTION MAP</b> Last day for jurisdictions to deliver a map delineating district and/or division boundary adjustments due to topography, geography, cohesiveness, contiguity, integrity, compactness of territory, community of interests, or other factors as applicable. (based on E.C. § 22000)
<b>JUNE 28 (F)</b> E-130	<b>NOTICE OF CONSOLIDATION (SCHOOL DISTRICTS)</b> Not later than this date the County Superintendent of Schools shall notify the elections official and affected school and community college governing boards, in writing, that a consolidated election is required to be held. (Ed. Code § 5340)
<b>JULY 3 (W)</b> E-125	<b>NOTICE OF ELECTION (UDEL JURISDICTIONS)</b> Not later than this date the district shall deliver to the Registrar-Recorder/County Clerk a notice containing: 1) elective offices, including unexpired terms, 2) candidate statement word limitation (200 or 400 words), 3) designated party responsible for statement cost (candidate or district), and 4) required method of payment, i.e., an advance, if cost is payable by candidate. Separately, the district shall deliver a map delineating (unchanged) district boundaries and divisions, accompanied by a statement indicating in which division directors are to be elected (at large, if applicable). (E. C. §§ 10509, 10522 and 13307)

DATES	EVENTS	
<b>JULY 5 (F)</b> E-123	<p><b>ADOPTION OF GOVERNING BOARD MEMBER ELECTION RESOLUTION (SCHOOL JURISDICTIONS)</b></p> <p>Last day for governing boards to adopt a resolution calling the school district governing board member election and setting forth the specifications of the election order. Copies shall be filed with the County Superintendent of Schools and county elections official.            (Ed. Code § 5322)</p>	
<b>JULY 8 (M)</b> E-120	<p><b>FORMAL NOTICE OF GOVERNING BOARD MEMBER ELECTION (SCHOOL JURISDICTIONS)</b></p> <p>Not later than this date the County Superintendent of Schools shall deliver copies of the formal notice of governing board member election to the Registrar-Recorder/County Clerk.            (Ed. Code §§ 5324 and 5325)</p> <p><b>BOARD RESOLUTION CANDIDATE STATEMENTS (SCHOOL JURISDICTIONS)</b></p> <p>Not later than this date, the district board shall by resolution determine and deliver the word limitation for candidate statements (200 or 400 words); specify if the candidates or the district will bear the costs of printing and distributing the statements, and if cost is to be paid by candidate, whether advance payment is required.            (E. C. § 13307)</p>	
<b>JULY 8 (M)</b> E-120	<b>AUG. 7 (W)</b> E-90	<p><b>NOTICE OF GOVERNING BOARD MEMBER ELECTION PUBLICATION (UDEL AND SCHOOL JURISDICTIONS)</b></p> <p>Between these dates a notice of governing board member election shall be published once in a newspaper of general circulation in the district.</p> <p>A general press release shall be issued providing elective office information and the telephone number to call for candidate nomination procedures.            (E. C. § 12112 and Ed. Code § 5363)</p>

<b>DATES</b>		<b>EVENTS</b>
<b>JULY 8 (M)</b> E-120	<b>AUG. 7 (W)</b> E-90	<p><b>NOTICE OF ELECTION POSTING (UDEL AND SCHOOL JURISDICTIONS)</b></p> <p>Between these dates a copy of the published notices shall be delivered to the district secretary/superintendent and each notice shall be posted in the district office. (E. C. § 12113)</p>
<b>JULY 15 (M)</b> E-113	<b>AUG. 9 (F)</b> E-88 <b>5:00 P.M.</b>	<p><b>NOMINATION PERIOD – FILING DECLARATION OF CANDIDACY</b></p> <p>First and last day for candidates to file declarations of candidacy. (E. C. §§ 10510 and 10603)</p> <p><b>CANDIDATE STATEMENTS</b></p> <p>During this period, candidates may file a candidate statement not to exceed the word limitation prescribed by the district governing body (<b>200 or 400 words</b>) for inclusion with the Official Sample Ballot. The statement shall be filed no later than the last day to file declarations of candidacy. (E. C. §§ 10540 and 13307)</p>
<b>AUG. 8 (Th)</b> E-89		<p><b>DATE FIXED TO SUBMIT ARGUMENTS – PUBLICATION</b></p> <p>Not later than this date a notice shall be published once in a newspaper of general circulation in the district, setting forth the date fixed for submitting arguments for or against a county, school or district measure. (E. C. §§ 9163 and 9502 and Govt. Code § 6061)</p> <p><b>NOTE:</b> A copy of the published notice shall be delivered to the district secretary/superintendent and each notice shall be posted in the district office. (E. C. § 12113)</p>

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**DATES**

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**AUG. 9 (F)**  
E-88  
**5:00 P.M.**

**DECLARATION OF CANDIDACY – DEADLINE DATE (UDEL AND SCHOOL JURISDICTIONS)**

Last day for candidates to file declarations of candidacy. (E. C. §§ 10510 and 10603) **NOTE: Fax not acceptable.**

**CANDIDATE WITHDRAWAL (UDEL AND SCHOOL JURISDICTIONS)**

No candidate, including incumbents, whose declaration of candidacy has been filed, may withdraw after this date except when the nomination period has been extended for that office. (E. C. §§ 10510 and 10604)

**CONSOLIDATION OF ELECTIONS**

Last day for local jurisdictions to file a resolution with the Board of Supervisors requesting consolidation with the election. A copy of the resolution must also be filed with the county elections official. (E. C. §§ 10400, 10402 and 10403)

**CANDIDATE STATEMENTS**

Last day to file a candidate statement. (E. C. §§ 10540 and 13307)

**ADOPTION OF SPECIAL MEASURE ELECTION RESOLUTION**

Last day for governing boards to adopt a resolution calling a special school district election to place a measure on the ballot. Copies shall be filed with the county elections official. (Ed. Code § 5322)

**NOTE:** Ballot measure text should not exceed **75 words.** (E. C. §§ 9051(b) and 13247)

**STATEMENT OF TAX RATE DATA – LAST DAY TO SUBMIT**

Last day for a local jurisdiction to file a bond issue statement with the county elections official. (E. C. § 9401)

DATES	EVENTS
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<p><b>AUG. 10** (Sa)</b> E-87**</p>	<p><b>AUG. 14 (W)</b> E-83 <b>5:00 P.M.</b></p>	<p><b>NOMINATION EXTENSION PERIOD (IF INCUMBENT DOES NOT FILE)</b></p> <p>If a declaration of candidacy for an incumbent is not filed by <b>5:00 p.m. on August 9</b>, the declaration period shall be extended until <b>August 14, 5:00 p.m., for persons other than the incumbent.</b></p> <p><b>NOTE:</b> The extension does not apply where there is no incumbent eligible to be elected. (E. C. §§ 10516 and 10604)</p>
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<p><b>AUG. 10** (Sa)</b> E-87**</p>	<p><b>AUG. 19 (M)</b> E-78 <b>5:00 P.M.</b></p>	<p><b>PUBLIC EXAMINATION PERIOD</b></p> <p>During this period, candidate statements, candidate names and ballot designations shall be open to public examination. A fee may be charged to any person obtaining a copy of the material. Any person may challenge the aforementioned candidate information by filing a petition for writ of mandate <b>no later than August 19.</b></p> <p>(E. C. § 13313)</p> <p><b>NOTE:</b> If the nomination period is extended for a particular office, the examination period for that office shall be adjusted to <b>August 15 through August 24**</b></p>
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<p><b>AUG. 14 (W)</b> E-83 <b>5:00 P.M.</b></p>	<p><b>APPOINTMENT – NO ELECTION HELD (UDEL JURISDICTIONS)</b></p> <p>If only one person or no person has filed a declaration of candidacy and if a petition to hold an election has not been filed by this date, a certificate shall be submitted to the Board of Supervisors requesting appointment of the candidates or, if there are no candidates, appointment of any qualified person. Appointments shall be made not later than <b>December 2.</b></p> <p>(E. C. § 10515)</p>
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\*\*August 10, 17 and 24 (Saturdays) and August 11 and 18 (Sundays) – Office will be closed.

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**DATES**

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**AUG. 14 (W)**

E-83

**5:00 P.M.****APPOINTMENT – NO ELECTION HELD (SCHOOL JURISDICTIONS)**

If only one person or no person has filed a declaration of candidacy and if a petition to hold an election has not been filed by this date, the qualified person or persons nominated shall be seated at the organizational meeting of the board or, if no person has been nominated, the governing board shall appoint a qualified person or persons at a meeting prior to the day fixed for the election.

(Ed. Code § 5326 and 5328)

**NOTICE OF APPOINTMENT PUBLICATION (SCHOOL JURISDICTIONS)**

After this date, if no one has been nominated to the office, a notice shall be published once announcing the governing board's intent to appoint and the procedures for applying for the office.

(Ed. Code §§ 5303 and 5328.5)

**PETITION TO HOLD ELECTION – DEADLINE**

Last day to file a petition signed by 10% or 50 voters (whichever is smaller in number) in the district, trustee area or division requesting that an election be held if nominees do not exceed offices to be filled.

(E. C. § 10515 and Ed. Code § 5326)

**CANDIDATE WITHDRAWAL – NOMINATION EXTENSION PERIOD**

Last day a candidate may withdraw declaration of candidacy papers when nomination period has been extended for that office.

(E. C. §§ 10516 and 10604)

**AMENDMENT OR WITHDRAWAL OF MEASURE DEADLINE**

Last day for county elections official to receive a resolution from a legislative body requesting to withdraw or amend a measure previously submitted for placement on the ballot.

(E. C. § 9605)

**MEASURES – LETTER DESIGNATION**

Last day jurisdictions may request in writing specific letter designations for their measure(s).

DATES	EVENTS
<b>AUG. 15 (Th)</b> E-82 <b>11:00 A.M.</b>	<b>RANDOMIZED ALPHABET DRAWING BY SECRETARY OF STATE</b> The Secretary of State shall hold a public drawing to determine the order of candidate names on the ballot by randomly drawing each letter of the alphabet. (E. C. § 13112)
<b>AUG. 16 (F)</b> E-81 <b>5:00 P.M.</b>	<b>ARGUMENTS – LAST DAY TO SUBMIT</b> Last day to submit arguments for or against any county, district or school measure. Arguments may not exceed <b>300 words</b> in length. (E. C. §§ 9162, 9163, 9315, 9316, 9501 and 9502)  <b>EXCEPTION:</b> These provisions do not apply to a measure on school district reorganization.  <b>IMPARTIAL ANALYSIS – LAST DAY TO SUBMIT</b> Recommended last day for County Counsel to transmit impartial analysis of a county, district or school measure. (E. C. §§ 9160, 9313 and 9500)
<b>AUG. 17 (Sa)**</b> <b>AUG. 26 (M)</b> E-80**            E-71	<b>PUBLIC EXAMINATION PERIOD FOR BALLOT MEASURE MATERIALS</b> During this period the county elections official shall make available for public examination a copy of any <b>ballot measure text, argument, analysis or other specified measure materials</b> for any county, district or school measure. A fee may be charged to any person obtaining a copy of the materials. During this period any person may file a writ of mandate or an injunction to require any or all of the material to be amended or deleted. (E. C. §§ 9190, 9380 and 9509)

\*\*August 17 and 24 (Saturdays) and August 18 and 25 (Sundays) – Office will be closed.

DATES	EVENTS
<b>AUG. 26 (M)</b> E-71 <b>5:00 P.M.</b>	<b>REBUTTALS – LAST DAY TO SUBMIT</b> Last day for authors of arguments for and against county, district or school measures to submit rebuttals. Rebuttals may not exceed <b>250 words</b> in length. (E. C. §§ 9167, 9317 and 9504)
<b>AUG. 27 (Tu)</b> <b>SEP. 5 (Th)</b> E-70                E-61	<b>PUBLIC EXAMINATION PERIOD FOR REBUTTALS</b> During this period rebuttals for measures shall be open for public examination. A fee may be charged to any person obtaining a copy of the material. During this period any person may file a writ of mandate or an injunction to require any or all of the material to be amended or deleted. (E. C. §§ 9190, 9380 and 9509)
<b>AUG. 29 (Th)</b> E-68	<b>DEATH OF CANDIDATE</b> Last day for the name of a deceased candidate to be removed from the ballot. Facts regarding death must be ascertained at least 68 days prior to the election. (E.C. § 10529 and Ed. Code § 5329)  <b>NOTE:</b> This provision does not apply under certain circumstances as set forth in E.C. §§ 8026 and 8027.
<b>SEP. 4 (W)</b> <b>SEP. 6 (F)</b> E-62                E-60	<b>TRANSLITERATION REVIEW PERIOD</b> First and last day candidates may review transliteration of their names. Call <b>(562) 462-2730</b> or <b>(562) 462-2832</b> , to schedule a review of your transliterated name. Requests for changes must be submitted to the county elections official no later than the last day of the review period.
<b>SEP. 6 (F)</b> E-60	<b>SPECIAL VOTE BY MAIL BALLOT APPLICATION</b> First day county elections officials may process applications for special Vote By Mail Ballots. The application must include the statement that the voter cannot vote by mail during the normal Vote By Mail voting period of <b>October 7 to October 29, 2019</b> because of military service or other contingencies that preclude normal mail delivery. (E. C. §§ 300(b) and 3103)



<b>DATES</b>		<b>EVENTS</b>
<b>SEP. 9 (M)</b> E-57	<b>OCT. 22 (Tu)</b> E-14	<b>STATEMENT OF WRITE-IN CANDIDACY</b> A name written on a ballot in any election will not be counted unless the person has filed a statement of write-in candidacy during this period stating that he or she is a write-in candidate for the election. (E. C. §§ 8600 and 8601)
<b>SEP. 26 (Th)</b> E-40	<b>OCT. 15 (Tu)</b> E-21	<b>MAILING OF OFFICIAL SAMPLE BALLOT BOOKLETS</b> An Official Sample Ballot Booklet shall be mailed to each voter in the jurisdiction during this period. (E. C. § 13303)
<b>OCT. 7 (M)</b> E-29	<b>OCT. 29 (Tu)</b> E-7	<b>VOTE BY MAIL – FIRST AND LAST DAY TO APPLY</b> Between these dates (both dates inclusive) applications may be filed. Applications received prior to the <b>29th</b> day preceding the election will be kept and processed during this period. (E. C. §§ 3001 and 3003)
<b>OCT. 7 (M)</b> E-29		<b>MAILING OF VOTE BY MAIL BALLOTS</b> First day the elections official delivers Vote By Mail ballots in compliance with E.C. 3001. (E. C. § 3010 and 3206)  <b>PRECINCT BOARD MEMBERS AND POLLING PLACES – APPOINTMENT</b> Last day to appoint board members and designate polling places. A notice of appointment shall be mailed to each member appointed. (E. C. §§ 12286, 12307 and 12319)
<b>OCT. 21 (M)</b> E-15		<b>REGISTRATION CLOSES</b> Last day to transfer or register to vote in the election. (E. C. § 2107)

**DATES****EVENTS**

<b>OCT. 22 (Tu)</b> E-14	<b>NOV. 5 (Tu)</b> ELECTION DAY	<p><b>NEW CITIZEN ELIGIBILITY TO REGISTER AND VOTE</b></p> <p>A new citizen is eligible to register and vote at the office of, or at another location designated by, the county elections official at any time beginning on the 14th day before an election and ending at the close of polls on the election day following the date on which that person became a citizen. (E.C. § 3500)</p>
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<b>OCT. 22 (Tu)</b> E-14 <b>5:00 P.M.</b>	<p><b>STATEMENT OF WRITE-IN CANDIDACY – DEADLINE</b></p> <p>Last day for a candidate to file a statement of write-in candidacy stating that he or she is a write-in candidate for the election. (E. C. §§ 8600 and 8601)</p> <p><b>BILINGUAL PRECINCT BOARD MEMBER LIST</b></p> <p>Last day to prepare list of appointed bilingual board members. (E. C. § 12303)</p> <p><b>PROCESSING OF VOTE BY MAIL BALLOTS</b></p> <p>The processing of vote by mail ballots may commence on the <b>10<sup>th</sup></b> business day before the election but the results of the tally shall not be released until after the polls close. (E. C. § 15101(b))</p>
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<b>OCT. 26** (Sa)</b> E-10**	<p><b>TALLY CENTER LOCATION – PUBLICATION</b></p> <p>On or before this date a notice specifying the public place to be used as the central tally location for counting the ballots shall be published once in a newspaper of general circulation within the jurisdiction. (E. C. § 12109)</p>
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<b>OCT. 29 (Tu)</b> E-7	<p><b>POLLING PLACES – PUBLICATION</b></p> <p>Not later than this date a list of polling places for each precinct shall be published once in a newspaper of general circulation within the jurisdiction. (E. C. §§ 12105, 12106 and Govt. Code § 6061)</p>
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\*\*October 26 (Saturday) – Office will be closed.

<b>DATES</b>		<b>EVENTS</b>
<b>OCT. 30 (W)</b> E-6	<b>NOV. 5 (Tu)</b> ELECTION DAY	<p><b>EMERGENCY VOTE BY MAIL</b></p> <p>Between these dates, any voter may apply for a Vote By Mail Ballot if conditions require his or her absence from the precinct on election day. The voter may designate an authorized representative to pick up and return the ballot. (E. C. §§ 3021 and 3110)</p>
<b>NOV. 5 (Tu)</b> <b>8:00 P.M.</b> ELECTION DAY		<p><b>ELECTION DAY</b></p> <p>Polls open 7:00 a.m., close 8:00 p.m., (E. C. §§ 1304, 10541 and 14212 and Ed. Code §§ 5000 and 19700)</p> <p><b>VOTE BY MAIL BALLOTS RETURNED – 8:00 P.M.</b></p> <p>Last day for Vote By Mail ballots to be received or turned in personally by the voter at any polling place in the jurisdiction. An authorized representative may return the voted ballot under specified conditions. (E. C. §§ 3017 and 3020)</p> <p>Any Vote By Mail ballot cast under this division shall be timely cast if it is received by the voter’s elections official via the United States Postal Service or a bona fide private mail delivery company no later than three days after election day in addition to the provisions set forth in E. C. 3020, Sections 1 and 2. (E. C. § 3020(b) Section 1 and 2)</p> <p><b>DEFACING OF UNUSED BALLOTS</b></p> <p>At 8:00 p.m., immediately after the polls close, commence defacing or sealing all unused ballots and file an affidavit of the number of ballots destroyed or sealed. (E. C. §§ 14403 and 14404)</p>
<b>NOV. 7 (Th)</b> E + 2		<p><b>OFFICIAL CANVASS</b></p> <p>The canvass of election returns shall commence no later than the first Thursday following the election. (E. C. §§ 10547 and 15301)</p>

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**DATES**

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**NOV. 15 (F)**  
E + 10

**COMPLETION OF OFFICIAL CANVASS**

The county elections official shall prepare a certified statement of the results of the election and submit it to each jurisdiction no later than the last Monday before the last Friday in November.  
(E. C. §§ 10550 and 15372)

**NOTE:** On **November 15, 2019** the Registrar-Recorder/County Clerk is tentatively scheduled to certify the election results. On **November 19, 2019** the Board of Supervisors is tentatively scheduled to declare the election officially concluded.

**NOV. 25 (M)**  
E + 20

**APPOINTMENT OF CANDIDATES (UDEL JURISDICTIONS)**

Not later than this date the Board of Supervisors shall, if no election is held, appoint the persons who have filed declarations of candidacy or, if no person has filed a declaration of candidacy, appoint any qualified person.  
(E. C. § 10515)

**DECLARATION OF ELECTED CANDIDATES AND DELIVERY OF CERTIFICATES OF ELECTION (UDEL AND SCHOOL JURISDICTIONS)**

Not later than this date, candidates shall be declared elected. A certificate of election shall be prepared and delivered to each person elected.

**NOTE:** The person(s) receiving the highest number of votes cast shall be declared elected.  
(E. C. §§10551, 10553 and 15401)

**DEC. 6 (F)**  
E + 31

**TAKING OF OFFICE (UDEL AND SCHOOL JURISDICTIONS)**

Officers, elected or appointed, take office on the first Friday in December following the election.  
(E. C. § 10554, Ed. Code §§ 5017 and 19700, and Water Code § 21101, etc.)