

COUNTY OF LOS ANGELES
REGISTRAR-RECORDER/COUNTY CLERK

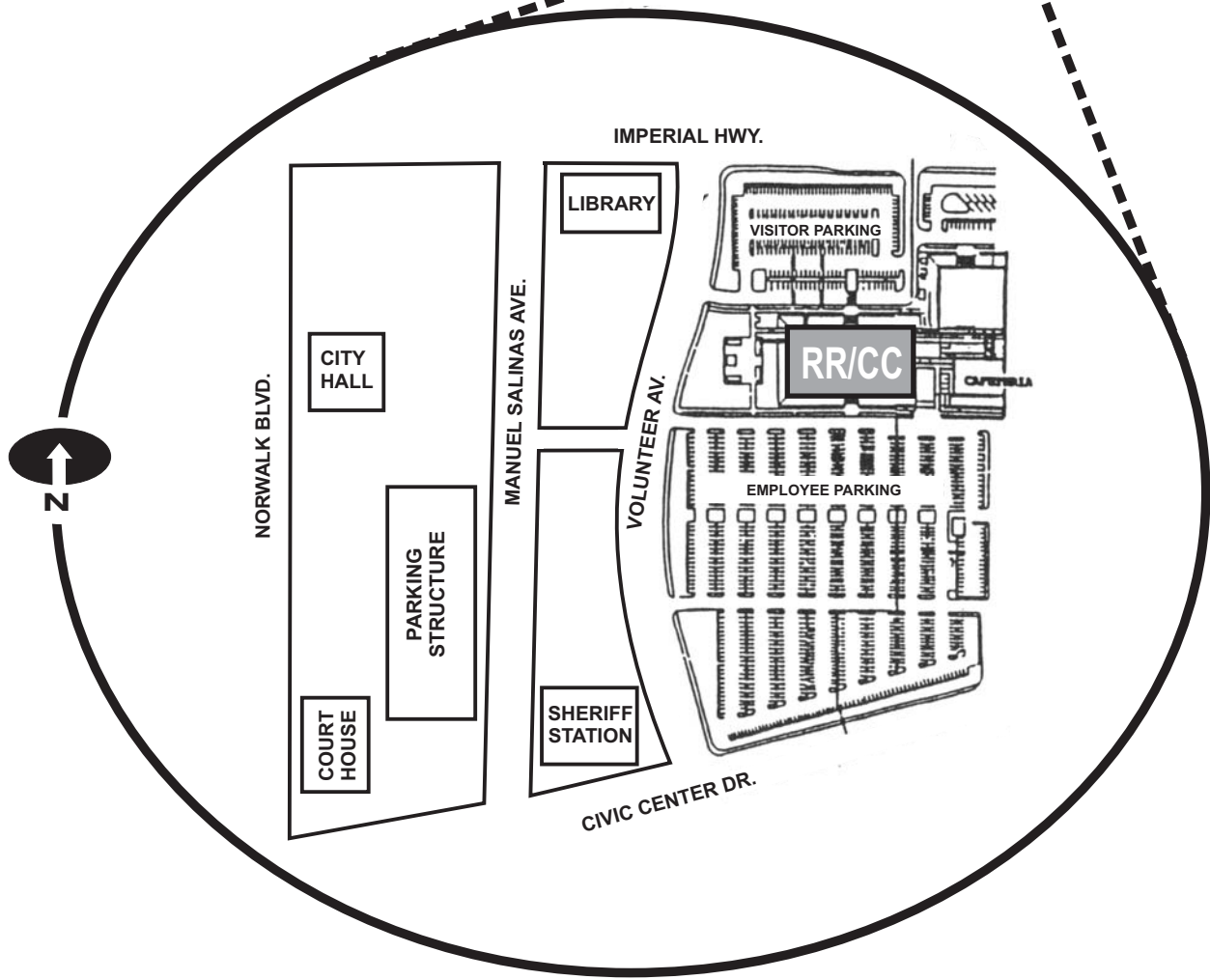
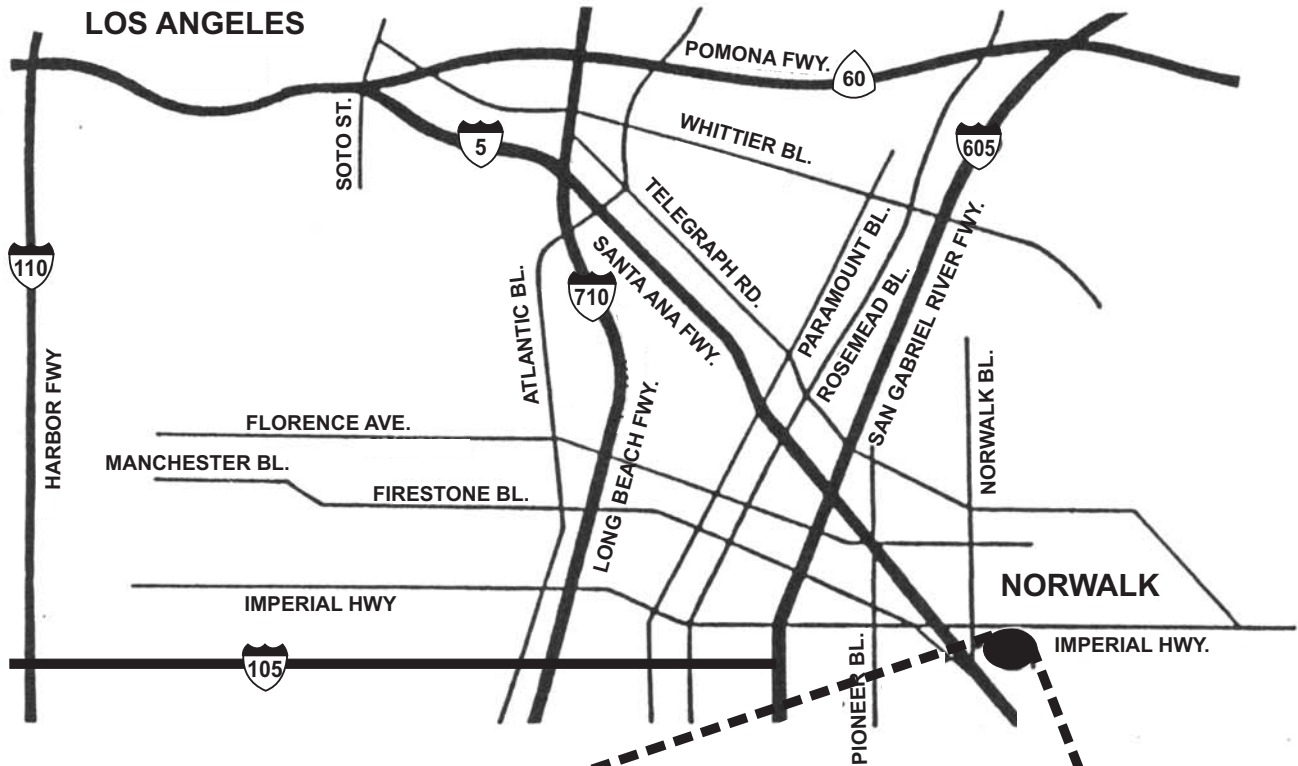
**Statewide Special and
Consolidated Elections
May 19, 2009**

**Candidate
Handbook
And Resource
Guide**



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COUNTY OF LOS ANGELES
REGISTRAR-RECORDER/COUNTY CLERK
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NOTICE

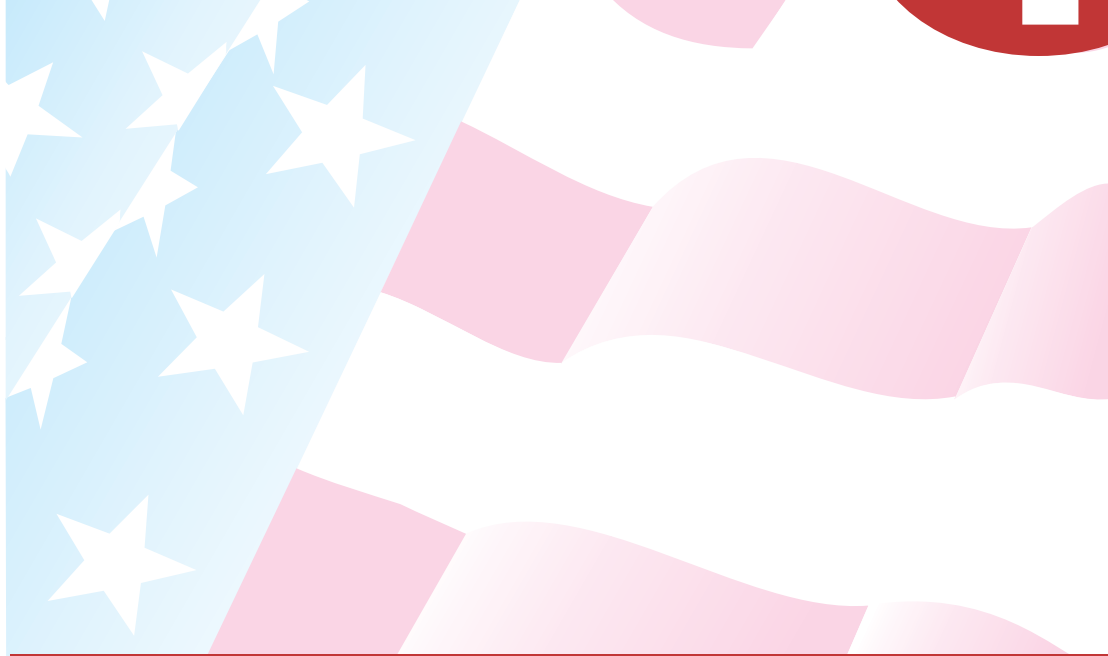
This Candidate Handbook & Resource Guide has been prepared to assist you in filing documents relating to the election. It includes a calendar of events and summary of provisions and filing requirements. It is not intended to provide legal advice and is for general guidance only.

Please note that it is not within the purview of this office to determine whether a candidate meets the requirements for holding office. Individuals with questions concerning their own or other candidate qualifications or other related matters should seek legal counsel.

Candidates and others using this Handbook & Resource Guide must bear full responsibility to make their own determinations as to all legal standards, duties and factual material contained therein.

Section

1



Candidate Handbook

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Chapter 1

CALENDAR OF EVENTS

CALENDAR OF EVENTS

STATEWIDE SPECIAL ELECTION – MAY 19, 2009

CONSOLIDATED ELECTIONS

32ND CONGRESSIONAL DISTRICT SPECIAL PRIMARY ELECTION
26TH STATE SENATE DISTRICT SPECIAL GENERAL ELECTION (RUNOFF)

IMPORTANT NOTICE

All documents are to be filed with and duties performed by the Registrar-Recorder/County Clerk unless otherwise specified.

DATES	EVENTS
FEB. 20 (F) E - 88	ELECTION CALLED On this date the Governor called the Statewide Special Election. (E. C. § 12000)
FEB. 25 (W) MAR. 23* (M) E - 83 E - 57*	PETITION FORMS FOR SIGNATURES IN-LIEU OF FILING FEE – CONGRESSIONAL OFFICE Petition forms may be obtained to secure signatures in-lieu of all or a portion of the filing fee. Signatures submitted on in-lieu petitions may also be applied to the signature requirements on nomination documents if signers are affiliated with same political party as candidate. The Supplemental petitions must be filed no later than April 6, 2009 . (E. C. §§ 8061 & 8106)
MAR. 6 (F) E - 74	SPECIAL MEASURE ELECTION RESOLUTION Last day for Registrar-Recorder/County Clerk to receive a resolution from a jurisdiction requesting consolidation with the election. (E. C. § 9605 & Ed. Code § 5322) STATEMENT IN COMPLIANCE – LAST DAY TO SUBMIT Last day for school district to file statement of bond issue with the elections official if the election is for a bond measure. (E. C. § 9401) MEASURE LETTER DESIGNATION Last day for a jurisdiction to request a specific letter designation in writing for a measure appearing on the ballot. An alternate choice should be submitted in case the requested designation has already been assigned.
MAR. 10 (Tu) E - 70	GOVERNOR'S PROCLAMATION On this date the Governor issued the proclamation calling the 32nd Congressional District Special Primary Election. (E. C. §§ 10700 & 10703 & Govt. Code § 1773)

*Date adjusted due to weekend and/or holiday.

DATES	EVENTS	
MAR. 12 (Th) E - 68	DATE FIXED TO SUBMIT ARGUMENTS – PUBLICATION Not later than this date a notice shall be published once in a newspaper of general circulation in the county, setting forth the date fixed for submitting arguments for or against a county, school, or district measure. (E. C. §§ 9162, 9163, 9502 & Govt. Code § 60661)	
MAR. 16 (M) E - 64	ARGUMENTS – LAST DAY TO SUBMIT Last day to submit arguments for or against any county, district or school measure. Arguments may not exceed 300 words in length . (E. C. §§ 9162, 9163, 9315, 9316, 9501 & 9502)	
MAR. 17 (Tu) E - 63	MAR. 26 (Th) E - 54	PUBLIC EXAMINATION PERIOD FOR BALLOT MEASURE MATERIALS During this period the elections official shall make available for public examination a copy of any ballot measure text, arguments , and the bond statement if applicable, for any district or school measure. A fee may be charged to any person obtaining a copy of the materials. During this period any person may file a writ of mandate or an injunction to require any or all of the material to be amended or deleted. (E. C. §§ 9190, 9380 & 9509)
MAR. 17 (Tu) E - 63	APR. 6 (M) E - 43	NOMINATION PERIOD (INCLUDING INDEPENDENT CANDIDATES FOR CONGRESSIONAL OFFICE) First and last day to circulate and leave nomination documents for examination and certification. Candidate must also file a Declaration of Candidacy during this period. (E. C. §§ 8020, 8028, 8040, 8041, 8062 & 10704) CANDIDATE STATEMENTS FOR CONGRESSIONAL AND STATE LEGISLATIVE CANDIDATES During this period candidates for congressional and state legislative offices may submit a statement for inclusion in the sample ballot booklet. State Legislative candidates must agree to voluntarily limit their campaign expenditures. The statement (shall not exceed 250 words) and the estimated fee must be submitted by this date. (Govt. Code §§ 85601 & 88001) NOTE: Candidate statements are only included in the Official Sample Ballot Booklet and will not be included in the Official Vote by Mail Voting Instructions and Guide Booklet.

DATES		EVENTS
MAR. 20 (F) E - 60		SPECIAL VOTE BY MAIL BALLOT APPLICATIONS The first day county elections officials may process applications for special vote by mail ballots. Any applications received by the county elections official prior to this day shall be kept and processed on or after this date. The application must include the statement that the voter cannot vote the ballot during the normal vote by mail period, because of military or other contingencies that preclude normal mail delivery. (E. C. §§ 300 & 3103)
MAR. 20 (F) E - 60	MAR 30 (M) E - 50	REGISTRATION REPORT TO SECRETARY OF STATE During this period, the county elections official shall transmit to the Secretary of State the total registration as of March 20, 2009. (E. C. § 2187 (d) (4))
MAR. 23* (M) E - 57*		SIGNATURES IN-LIEU PETITIONS – DEADLINE Last day for congressional candidates to file signature in-lieu petitions. Candidates will be notified within 10 calendar days of filing the petition of any deficiency. Candidate may then, prior to the close of the nomination period, submit a supplemental petition or pay the prorata portion of the filing fee to make up the deficiency. (E. C. §§ 8061, 8105 & 8106)
MAR. 23 (M) E - 57	MAY 5 (Tu) E - 14	STATEMENT OF WRITE-IN CANDIDACY AND NOMINATION PAPERS A name written on a ballot will not be counted unless the person has filed a statement of write-in candidacy and nomination papers during this period stating that he or she is a write-in candidate for the election. (E. C. §§ 8600 & 8601)
MAR. 27 (F) E - 53		IMPARTIAL ANALYSIS – LAST DAY TO SUBMIT Recommended last day for County Counsel to transmit impartial analysis of any county, district or school measure. (E. C. §§ 9160, 9313 & 9500) REBUTTALS– LAST DAY TO SUBMIT Last day for authors of arguments for or against a county, school or district measure to submit rebuttals. Rebuttals may not exceed 250 word in length. (E. C. §§ 9160, 9313 & 9500)

*Date adjusted due to weekend and/or holiday.

DATES**EVENTS**

MAR. 27 (F)

E - 53

APR. 6 (M)

E - 43

PUBLIC EXAMINATION PERIOD FOR REBUTTALS AND IMPARTIAL ANALYSES

During this period **rebuttals and impartial analyses** for measures shall be open for public examination. A fee may be charged to any person obtaining a copy of the material. During this period any person may file a writ of mandate or an injunction to require any or all of the material to be amended or deleted.

(E. C. §§ 9190, 9380 & 9509)

APR. 2 (Th)

E - 47

CERTIFIED LIST OF CANDIDATES

The Secretary of State sends the 26TH Senate District Certified List to the County Elections Official.

APR. 6 (M)

E - 43

NOMINATION PERIOD DEADLINE – CONGRESSIONAL OFFICE

Last day for all candidates to file nomination documents.

(E. C. §§ 8020, 8040, 8062 and 10704)

APR. 7 (Tu)

E - 42

APR. 10 (F)

E - 39

PUBLIC EXAMINATION PERIOD – CANDIDATE STATEMENTS/CANDIDATE NAMES AND BALLOT DESIGNATIONS

During this period **candidate statements, candidate names and ballot designations** shall be open for public examination. A fee may be charged to any person obtaining a copy of the material. During this period any person may file a writ of mandate or an injunction to require any or all of the material to be amended or deleted.

TRANSLITERATION REVIEW PERIOD

First and last day candidates may review transliteration of their names. Requests for changes must be submitted to the county elections official no later than the last day of the review period.

APR. 7 (Tu)

E - 42

RANDOMIZED ALPHABET DRAWING BY SECRETARY OF STATE

The Secretary of State shall hold a public drawing to determine order of candidates' names on ballot by randomly drawing each letter of the alphabet.

(E. C. § 13112 (d))

DATES	EVENTS
APR. 7 (Tu) E - 42	CERTIFICATION OF NOMINATION DOCUMENTS TO SECRETARY OF STATE Last day for county elections official to certify and transmit nomination documents to Secretary of State. (E. C. § 10704)
APR. 8 (W) E - 41	CERTIFIED LIST OF CANDIDATES Last day for the Secretary of State to send the 32 ND Congressional District certified list of candidates to the county elections official.
APR. 9 (Th) E - 40	APR. 28 (Tu) E - 21
MAIL SAMPLE BALLOT BOOKLETS A sample ballot booklet shall be mailed to all voters during this period of not more than 40 or less than 21 days preceding the election. (E.C. § 13303)	
STATE BALLOT PAMPHLET MAILED Between these dates, a state ballot pamphlet shall be mailed to all registered voters. (E. C. § 9094)	
APR. 20 (M) E - 29	MAY. 12 (Tu) E - 7
VOTE BY MAIL – FIRST AND LAST DAY TO APPLY Applications may be filed between these dates (both dates inclusive). Applications received prior to the 29 TH day preceding the election will be kept and processed during this period. (E.C. §§ 3001 & 3003)	
APR. 20 (M) E - 29	POLLWORKERS AND POLLING PLACES – APPOINTMENT Last day to appoint pollworkers and designate polling places. A notice of appointment shall be mailed to each pollworker. (E. C. §§ 12286, 12307 & 12319)
MAY 4 (M) E - 15	REGISTRATION CLOSES Last day to transfer or register to vote in the election. (E. C. §§ 2102 & 2107)

DATES	EVENTS
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MAY 5 (Tu) E - 14	MAY 12 (Tu) E - 7	NEW CITIZEN REGISTRATION/VOTING Any person who becomes a citizen or establishes residence in California after the 15 TH day prior to the election may register to vote beginning on the 14 TH day prior to an election and ending on the seventh day prior to the election day. This registration must be executed in the Registrar-Recorder/County Clerk's Office. A new resident shall vote a new resident's ballot in that office. (E. C. §§ 331, 332 & 3500 – 3503)
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MAY 5 (Tu) E - 14	BILINGUAL PRECINCT OFFICER LIST Last day to prepare list of appointed bilingual pollworkers. (E.C. § 12303)
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MAY 11* (M) E - 8*	TALLY CENTER LOCATION – PUBLICATION On or before this date a notice specifying the public place to be used as the tally center location for counting the ballots shall be published once in a newspaper of general circulation within the county. (E. C. § 12109)
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MAY 12 (Tu) E - 7	POLLING PLACES – PUBLICATION Not later than this date, a list of polling places for each precinct shall be published once in a newspaper of general circulation within the county. (E. C. § 12105 & Govt. Code § 6061)
	CANVASS VOTE BY MAIL BALLOTS The canvass may commence on the 7 th day before the election but the results of the tally shall not be released until after the polls close. (E. C. § 15101)

MAY 13 (W) E - 6	MAY 19 (Tu) ELECTION DAY	EMERGENCY VOTING BY MAIL Between these dates any voter may apply for vote by mail ballot if conditions require his or her absence from the precinct on election day. The voter may designate an authorized representative to pick up and return the ballot. (E. C. § 3021)
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*Date adjusted due to weekend and/or holiday.

DATES	EVENTS
<p>MAY 19 (Tu) ELECTION DAY</p>	<p>ELECTION DAY Polls open 7 A.M., close 8 P.M., (E. C. §§ 10703 & 14212)</p> <p>NOTE: If at the hour of closing, there are any qualified voters in the polling place or in line at the door, who have not been able to vote since appearing, the polls shall be kept open a sufficient amount of time to enable them to vote. (E. C. § 14401)</p> <p>VOTE BY MAIL BALLOTS RETURNED – 8 P.M. Last day for vote by mail ballots to be received or turned in personally by the voter to the County Elections Official's office or at any polling place in the county. A designated family member may return the voted ballot under specified conditions. (E. C. §§ 3017 & 3020)</p> <p>DEFACING OF UNUSED BALLOTS At 8 p.m. immediately after the polls close, commence defacing or sealing all unused ballots and file an affidavit of the number of ballots destroyed or sealed. (E. C. §§ 14403 & 14404)</p>
<p>MAY 22 (F) E + 3</p>	<p>COMPLETION OF OFFICIAL CANVASS – 32ND CONGRESSIONAL DISTRICT Last day for the County Elections Official to complete the Official Canvass and Certify the results to the Secretary of State. (E. C. §§ 15301 & 15372)</p>
<p>MAY 29 (F) E + 10</p>	<p>COMPLETION OF OFFICIAL CANVASS – 26TH STATE SENATE DISTRICT Last day for the County Election Official to complete the Official Canvass and certify the results to the Secretary of State.</p>

DATES	EVENTS
JUN. 16 (Tu) E + 28	<p>COMPLETION OF OFFICIAL CANVASS</p> <p>The official canvass must be completed within 28 days of the election. (E. C. § 15372 - 15375)</p> <p>NOTE: On June 15, the Registrar-Recorder/County Clerk is tentatively scheduled to certify the election results. On June 16, the Board of Supervisors is scheduled to declare the election results official. (E. C. § 15501)</p>

NOTE: If any candidate receives a majority of all votes cast at the special primary election he or she shall be declared elected and the special general election shall not be held.

If no candidate receives a majority of votes cast at the special primary election, the name of the candidate of each qualified political party who receives the most votes cast for all candidates of that party shall be placed on the special election ballot as the candidate of that party shall be placed on the special election ballot as the candidate of that party.
 (E. C. § 10706)

Chapter 2

CANDIDATE QUALIFICATIONS
AND ELIGIBILITY

CANDIDATE QUALIFICATIONS AND ELIGIBILITY

32ND CONGRESSIONAL DISTRICT SPECIAL PRIMARY ELECTION – May 19, 2009

OFFICE & QUALIFICATIONS	TERM OF OFFICE	NOMINATING SIGNATURES		SALARY	FILING FEE
		MIN.	MAX.		
<p>UNITED STATES REPRESENTATIVE</p> <p>25 years of age or older and a U. S. citizen for at least 7 years and an inhabitant of the state at the time elected. (Art. I, §. 2(2), U.S. Const.)</p> <p>Does not have to live in the District.</p> <p>Must meet party affiliation requirements prescribed by §§ 8001(a) & 10700 of the Elections Code to have name placed on the Special Election ballot. (SOS Opinion dated 3/30/01)</p> <p>TERM LIMITS – Not Applicable</p>	<p>(Unexpired term ending) January 3, 2011*</p> <p>(Art I, § 2 (1); Amendment XX § 1, U.S. Const.)</p>	<p>40 (E.C. § 8062)</p>	<p>60 (E.C. § 8062)</p>	<p>\$174,000 (E.C. § 8103 (2))</p>	<p>\$1,740.00 (E.C. § 8103 (2))</p>
<p>PARTY AFFILIATION – Candidate must have been affiliated with the political party shown on affidavit of registration, at least three (3) months prior to filing nomination documents, or for as long as he or she has been eligible to register to vote in the State. The candidate must not have been affiliated with any other qualified party within three (3) months immediately prior to filing. (E.C. §§ 8001 & 10700)</p> <p>PLACEMENT OF NAME ON BALLOT – Secretary of State holds a public drawing to determine order of candidates' names on ballot by randomly drawing each letter of the alphabet. (E. C. § 13111)</p> <p>ROTATION OF NAMES – Names are rotated on the ballot by Assembly District, commencing with the lowest numbered Assembly District in the Congressional District. (E. C. § 13112)</p> <p>CANDIDATE'S STATEMENT OF QUALIFICATIONS – Candidate is allowed to submit statement. (Maximum 250 words).</p>					

***Revised**

Chapter 3

SIGNATURES IN LIEU
OF FILING FEE PETITIONS

SIGNATURES IN-LIEU OF FILING FEE PETITIONS

(E. C. § 8106)

32ND CONGRESSIONAL DISTRICT SPECIAL PRIMARY

SIGNATURES IN-LIEU OF FILING FEE – A candidate may submit a petition containing signatures of registered voters in-lieu of paying the filing fee in order to run for office. Candidates must submit signature in-lieu of the filing fee petitions at the time Nomination Documents are issued. The signatures submitted may cover all, or a prorated portion, of the filing fee.

Only official documents issued by the Registrar-Recorder/County Clerk may be used. The forms are available between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday - excluding holidays, at the **public counter** in the **Election Information Section** as listed below.

WRITTEN AUTHORIZATION FROM CANDIDATE — NOMINATION DOCUMENTS WILL NOT BE ISSUED TO OR ACCEPTED FROM AN UNAUTHORIZED PERSON.

The authorization must be signed by the candidate.

Nomination documents must be **Mailed or Delivered** to the following addresses:

MAIL	DELIVER
Registrar-Recorder/County Clerk Election Planning Section Second Floor, Room 2015 12400 E. Imperial Highway Norwalk, CA 90650	Registrar-Recorder/County Clerk Election Information Section Second Floor, Room 2013 12400 E. Imperial Highway Norwalk, CA 90650
(Indicate on envelope Nomination Documents Enclosed)	(Business Hours: 8:00 am to 5:00 pm)

The Registrar-Recorder/County Clerk **cannot** legally accept any candidate Nominating Documents sent via U.S. Mail or personal delivery, **WHICH ARE RECEIVED BY THIS OFFICE AFTER 5:00 P.M. on Monday, April 6, 2009.**

FILING FEE REQUIRED – State law requires that a filing fee be paid by the candidate at the time the Nomination Documents are issued. Signatures in-lieu of the filing fee must be submitted at the time the candidate applies for Nomination Documents. Filing fees may be paid in cash by certified cashier's check or personal check. Checks are to be made **payable to the Secretary of State. All filing fees** received by the Secretary of State and County Elections Officials **are non-refundable.** From **February 25, 2009 through March 23*, 2009** this office will furnish to each candidate, or his/her authorized representative, upon request and without charge, forms for securing signatures. If additional forms are required, the candidate may duplicate the forms.

*Date adjusted due to weekend and/or holiday

Signature In-Lieu of Filing Fee Petitions (continued)

Valid signatures in-lieu of the filing fee are counted towards the number of signatures required on a Nomination Paper **provided the signatures are from registrants of the same party as the candidate**. Although valid signatures on signature in-lieu petitions may be applied to the **40 – 60 nominating petition signatures requirement**, the nominating petition forms cannot be submitted for purposes of filing Signature in-lieu petitions. Signatures are verified within ten **(10) calendar** days after submission and the candidate is notified of the number of invalid signatures. If the requisite number of valid signatures has been met, no additional signatures are needed. If the requisite number has not been met, the candidate has the option of submitting additional signatures or paying the prorata amount of the filing fee to cover any invalid signatures. **If additional signatures are submitted, they must be filed by 5:00 p.m. on the last day to file nomination documents.**

DEMOCRATIC AND REPUBLICAN PARTY CANDIDATES

FILING FEE	NUMBER OF SIGNATURES REQUIRED IN-LIEU OF FILING FEE**	PRORATED DOLLAR VALUE OF EACH SIGNATURE**
\$ 1,740.00	3,000	\$0.58333

** Any registered voter who is a resident of the district may sign an in-lieu of filing fee petition for any candidate for whom he/she is eligible to vote. Signatures in-lieu of filing fee are counted toward the number of signatures required on nomination paper, provided that the signers are of the same political affiliation as the candidate.

MINOR PARTY CANDIDATES***

Minor party candidates can either:

- 1) Obtain 3,000 signatures of voters eligible to vote at election or
- 2) Obtain 10% of the registered voters affiliated with the same political party as the candidate or 150 signatures, whichever is less (as indicated below).

MINOR PARTY	NUMBER OF SIGNATURES REQUIRED**	PRORATED DOLLAR VALUE OF EACH SIGNATURE**
American Independent	150	\$11.60000
Green	90	\$19.33333
Libertarian	87	\$20.00000
Peace and Freedom	150	\$11.60000

NOTE: The Natural Law party is no longer a qualified party.

*** *Minor Party: A qualified party whose registered voters constituted less than 5% of the registered votes in the State at the last statewide election. (E. C. § 8106)*

Chapter 4

GENERAL INFORMATION
AND FILING PROCEDURES

GENERAL INFORMATION AND FILING PROCEDURES FOR CANDIDATES

32ND CONGRESSIONAL DISTRICT SPECIAL PRIMARY ELECTION

All candidates must be registered voters at the time nomination documents are issued and otherwise qualified to vote for the office for which he or she is filing (E. C. § 201)

State law requires that all nomination documents contain the candidate's name and the elective office title to which he or she is seeking nomination or election, and be signed by the elections official at the time of issuance. Oral and written instructions regarding procedures to be followed in completing the nomination process are given to candidates or authorized agents when the forms are issued.

Only official documents issued by the Registrar-Recorder/County Clerk may be used. The forms are available at the Registrar-Recorder/County Clerk's Office, 12400 E. Imperial Highway, Norwalk, 2nd Floor, Room 2013, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding Saturdays, Sundays and holidays.

WRITTEN AUTHORIZATION FROM CANDIDATE - NOMINATION DOCUMENTS WILL NOT BE ISSUED TO OR ACCEPTED FROM AN UNAUTHORIZED PERSON. The authorization must be signed by the candidate.

FILING FEE REQUIRED - State law requires that a filing fee be paid by the candidate at the time the nomination documents are issued. Filing fees may be paid in cash, or by certified cashier's check or personal check. Checks are to be made **payable to the Secretary of State. All filing fees** received by the Secretary of State and County Elections Official **are non-refundable.**

CANDIDATE CANNOT WITHDRAW - There is no provision for withdrawal of candidacy once nomination documents are filed. (E. C. Sec. 8800)

ELECTION RESULTS - Because California State law allows a specified period after the election for the completion of the official canvass, results released on election night are considered semi-official. Vote by Mail Ballots which are returned to this office and at polling places on election day are not counted on election night. This is also true of provisional ballots which are cast at polling places. These ballots are processed during the official canvass to allow sufficient time for eligibility and/or signature verification. As a result, close races may not be determined until after the canvass is completed. Certified election results are released at the completion of the official canvass. **Refer** to the Calendar of Events in Chapter 1 of this Handbook for the date that the election results are scheduled to be certified.

NAME TO APPEAR ON THE BALLOT

The **ballot name** may be designated as follows:

- First, middle and last names.
- Initials only and last name.
- A nickname may be included but must be in parentheses () or quotation marks “ ”.
- A short version of the first name, such as “Bill for William,” “Dick for Richard” or “Kathy for Kathleen.”

NO TITLES OR DEGREES ARE ALLOWED IN THE BALLOT NAME. (E. C. § 13106)

WITHIN ONE YEAR OF ANY ELECTION, A CHANGE IN LEGAL NAME SHALL NOT APPEAR ON THE BALLOT UNLESS THE CHANGE WAS MADE BY MARRIAGE OR BY DECREE OF COURT. (E. C. § 13104)

TRANSLITERATION OF CANDIDATE NAMES – Candidates may request that their names be transliterated in those languages that do not use Roman characters as instructed by the Department of Justice. These languages include Chinese, Japanese and Korean. If applicable, candidates must complete a Transliteration Form and file it with their nomination documents by the specified deadline (43 days prior to the election). Candidates may review the transliteration of names and submit changes to the elections official no later than the last day of the review period, which is 33 days prior to the election but subject to change. To schedule a review of your transliterated name, you may call (562) 462-2730 or (562) 462-2832. Refer to Multilingual Voting Services Chapter of Section 2 of the Resource Guide for additional information.

NOTE: Tuesday April 7, 2009 the Secretary of State shall hold a public drawing to determine the order of Candidate names on the ballot by randomly drawing each letter of the alphabet.

BALLOT DESIGNATION PROVISIONS

SELECTING YOUR BALLOT DESIGNATION – The **ballot designation** describes the current profession, vocation, occupation or incumbency status of the candidate that will appear on the ballot under the candidate's name.

Ballot designations:

- Can be no more than three words.
- Must appear on the Declaration of Candidacy.
- Becomes public record once the information is filed on the Declaration of Candidacy. Ballot designations **cannot be changed after the final date to file nomination documents**.

The listing of a designation on the ballot is OPTIONAL. Only one of the following categories is allowed:

- 1) **Elective Office Title:** Words describing an elective office title may be used **IF** the candidate holds the office at the time nomination documents are filed and the office was filled by a vote of the people.

Example A: Governing Board Member

Example B: Board member, XYZ School District

- 2) **Incumbent:** The word **Incumbent** may be used **IF** the candidate is seeking re-election to the same office and was elected to that office by a vote of the people or was appointed as a nominated candidate in lieu of an election.

- 3) **Appointed Incumbent:** The words **Appointed Incumbent** must be used **IF** the candidate was appointed to the office and is seeking election to that office. The word Appointed may also be used with the office title.

Example A: Appointed Incumbent

Example B: Appointed Board member, XYZ School District

Exception: Candidates appointed to office in lieu of an election **do not** have to use the word appointed.

BALLOT DESIGNATIONS (continued)

- 4) **Principal Occupation:** No more than **three words** to either describe the current principal profession, vocation, or occupation of the candidate **or** the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents. Geographical names are considered one word.

Example A: High School Teacher

Example B: Attorney/Educator/Rancher

Example C: CEO/Councilmember

- 5) **Community Volunteer:** A Community Volunteer shall constitute a valid principal vocation or occupation subject to the following conditions:
- a) A candidate's community volunteer activities constitute his or her principal profession, vocation or occupation.
 - b) A candidate may not use the designation of "community volunteer" in combination with any other principal profession, vocation or occupation.
 - c) A candidate is not engaged concurrently in another principal profession, vocation or occupation.
- 6) **No Occupation Desired:** If no ballot designation is requested, write the word "NONE" and place your initials in the space provided for ballot designation on the Declaration of Candidacy form.

FORMAT OF BALLOT DESIGNATION – Ballot designations selected which exceed space allotted on the ballot (approximately 60 characters) are printed in a smaller typeface pursuant to § 13107(f) of the California Elections Code. **Restrictions:** The rules governing ballot designations can be the subject of confusion. The California Secretary of State's ballot designation regulations are available at the public counter in the Election Information Section, 2nd Floor, Room 2013.

BALLOT DESIGNATION WORKSHEET – A Ballot Designation Worksheet that supports the use of that ballot designation is required to be filed with the Registrar-Recorder/County Clerk at the same time as the Declaration of Candidacy. If a candidate fails to file a Ballot Designation Worksheet, no designation will appear on the ballot.

(E.C. § 13107.3)

REJECTION OF BALLOT DESIGNATION – If the designation is in violation of any of the restrictions set forth in California Elections Code, the candidate will be notified by certified mail with a return receipt addressed to mailing address appearing on the candidate's ballot designation worksheet. If an alternative designation is not provided within the time allowed, no designation will appear on the ballot.

(E.C. § 13107(c))

BALLOT DESIGNATIONS (continued)

UNACCEPTABLE DESIGNATIONS – Pursuant to Elections Code §13107(b), the elections official shall not accept a ballot designation if:

- a. It would mislead the voter.
- b. It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous, or eminent.
- c. It abbreviates the word “retired” or places it following any word(s) that it modifies.
- d. It uses a word or prefix, such as “former” or “ex-,” which means a prior status. The only exception is the use of the word “retired.”
- e. It includes the name of any political party, whether or not it has qualified for the ballot.
- f. It uses a word(s) referring to a racial, religious or ethnic group.
- g. It refers to any activity that is prohibited by law.

GUIDELINES FOR ACCEPTABLE BALLOT DESIGNATIONS (BASIC TEST):
--

- a. Is it true?
- b. Is it accurate?
- c. Does it mislead?
- d. Is it generic? (This means “IBM” is unacceptable, “Computer Company” is acceptable.)
- e. Is it neutral? (This means not for or against)
- f. Is it how this person makes a living?

Candidates may review their own ballot designation, as well as that of other candidates, in this office during working hours: **Thursday April 7, 2009, (E- 42) through Friday April 10, 2009 (E- 39) (Excluding Saturdays, Sundays and Holidays).**

If you have any questions regarding the nomination procedures, please call the Election Planning Section at (562) 462-2317.


CANDIDATE NOMINATION PROCESS

AUTHORIZATION TO PICK UP AND/OR FILE CANDIDATE NOMINATION DOCUMENTS

Candidates who will have their Candidate Nomination Documents picked up and/or filed **via an Agent** must complete the AUTHORIZATION TO PICK UP AND/OR FILE CANDIDATE NOMINATION DOCUMENTS form.

Below is a **generic sample** of the Authorization Form.

1. Print candidate's (your) name.
2. Print the elective office title.
3. Print the Agent's name and phone number.
4. Check the box for each applicable form.
5. Complete the middle section of the form with, how you would like your name to appear on the ballot, along with the other information requested.
6. Complete the **INFORMATION FOR PUBLICATION** box.
7. Sign and date the form before giving it to your Agent.

	COUNTY OF LOS ANGELES REGISTRAR-RECORDER/COUNTY CLERK	ELECTION PLANNING SECTION (562) 462-2317
AUTHORIZATION TO PICK-UP AND/OR FILE CANDIDATE NOMINATION DOCUMENTS		
I, _____, candidate for the office <small>CANDIDATE'S NAME - PLEASE PRINT</small>		
of _____ hereby authorize <small>OFFICE TITLE</small>		
AGENT'S NAME _____		(_____) _____ <small>AGENT'S PHONE NUMBER</small>
to receive and/or file the following nomination documents:		
Please check applicable forms (<input checked="" type="checkbox"/>)		
<input type="checkbox"/> Signature in Lieu of filing fee Petitions		<input type="checkbox"/> Declaration of Candidacy
<input type="checkbox"/> Candidate Statement		<input type="checkbox"/> Nominating Petitions
I am aware that the Nomination documents must be properly executed and delivered to the County of Los Angeles Registrar-Recorder/County Clerk's Office no later than 5:00 p.m. on the last day to file such documents.		
I request that my name be placed upon the ballot as follows: (Please print)		
FIRST NAME _____	MIDDLE NAME OR INITIAL _____	LAST NAME _____
My residence address is:		
STREET ADDRESS _____		
CITY _____	STATE _____	ZIP CODE _____
My telephone numbers are: (_____) _____ (_____) _____ <small>DAYTIME EVENING</small>		
(_____) _____ <small>FAX</small>		
My internet addresses are: WEBSITE _____ E-MAIL _____		
I would like the following information to be used for purposes of listings prepared and issued to the news media and/or the public. (If none given, the above information will be listed.) INFORMATION FOR PUBLICATION		
STREET ADDRESS _____		
CITY _____	STATE _____	ZIP CODE _____
DAYTIME PHONE: (____) _____		EVENING PHONE: (____) _____
FAX: (____) _____		
WEBSITE: _____		E-MAIL: _____
CANDIDATE SIGNATURE _____		DATE _____
R1024 REV. 7/2005		

CANDIDATE NOMINATION PROCESS (continued)

You are planning on filing as a candidate for elective office and want to know **“HOW DO I GET STARTED?”** There are seven (7) easy steps to the candidate nomination process:

STEP 1 – CANDIDATE REGISTRATION (Applying For Nomination Documents)

Candidates or authorized Agents are required to fill out a Candidate Registration and Qualification (CRQ) form providing the following information:

1. Print your name as you wish it to appear on ballot.
2. Print full name as registered to vote.
3. Print your residence address.
4. Print your phone/fax numbers.
5. Print e-mail and/or web site address.
6. Print address and telephone number for publication/media/internet.
7. Print elective office title for which you are applying.
8. Candidate or Agent must sign and date the form.

LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK CANDIDATE REGISTRATION & QUALIFICATION FORM				FOR OFFICE USE	
				<input type="checkbox"/> SIL	<input type="checkbox"/> NOM
				<input type="checkbox"/> PROVISIONAL FOR REASON OF:	
				AGENT:	
NAME TO APPEAR ON BALLOT AS (Please Print IN ALL CAPS)					
FIRST	MIDDLE NAME OR INITIAL (and/or Nickname)	LAST			
NAME AS REGISTERED (if different from ballot name)					
RESIDENCE STREET ADDRESS					
CITY NAME				ZIP CODE	
TELEPHONE NUMBERS DAYTIME: ()		EVENING: ()		FAX: ()	
WEBSITE:				EMAIL:	
ADDRESS AND TELEPHONE NUMBER FOR PUBLICATION / INTERNET AND ISSUED TO NEWS MEDIA (if none given, above residence address and telephone numbers will be used)					
STREET ADDRESS					
CITY NAME				ZIP CODE	TELEPHONE NO.
OFFICER/TITLE (include District, Division or Office No.)					Initial if FULL TERM
					Initial if UNEXPIRED TERM
POLITICAL PARTY (Not Applicable to Non-Partisan Offices)					
ARE YOU AN INCUMBENT?	YES	NO	IF "YES", CHECK ONE	ELECTED	APPOINTED
				APPOINTMENT DATE	
"I am aware of the qualifications for office and understand this is not an official filing document."					
				SIGNATURE OF CANDIDATE OR AGENT	
				DATE	
FILING FEES/SIGNATURE IN-LIEU INFO			PRECINCT NUMBER		CONTEST CONTROL NO.
FILING FEE \$			RESIDENCE CHECKED <input type="checkbox"/>	PTY CODE	VOTER ID NO.
RE-REG (NEW ADDRESS) \$			DISTRICT CHECKED <input type="checkbox"/>	CANDIDATE FILING NO.	
DATE FILED	NO. SIGNATURES	@ \$ EACH	PARTY CHECKED <input type="checkbox"/>		
BALANCE \$			CAMPAIGN FINANCE DISCLOSURE #	ABL OPER	INSTRUCTOR <input type="checkbox"/> SIL <input type="checkbox"/> NOM
CASHIER'S INITIALS		RECEIPT NO.	REVIEWER TIME	INITIALS & DATE	
COMMENTS:					

ELECTION PLANNING COPY R136P Rev. 6/11/05

The Candidate Registration and Qualification form is also available on-line at www.lavote.net. Information on the form is used in preparing the nomination documents. It is important that the information is accurate. This information will be printed on listings distributed to the news media and the general public. **CANDIDATE QUALIFICATIONS ARE VERIFIED AT THIS TIME.**

CANDIDATE NOMINATION PROCESS (continued)

STEP 2 – ISSUING NOMINATION DOCUMENTS

An **Application for Nomination Documents** is prepared from information provided on the Candidate Registration and Qualification (CRQ) form.

This application must be signed by the candidate or an authorized Agent acknowledging awareness of:

1. Qualifications for office.
2. Campaign statement filing requirements.
3. Last day to file nomination papers.
4. Receipt of candidate handbook.

Candidate or Agent must verify that the candidate information, including the name to appear on ballot, office title, addresses, telephone/fax numbers, e-mail and web site are printed correctly on all forms.

THE CANDIDATE HANDBOOK AND RESOURCE GUIDE, A CAMPAIGN FINANCIAL DISCLOSURE PACKET AND NOMINATION PETITION FORMS IF APPLICABLE, ARE ISSUED AT THIS TIME.

CANDIDATE NOMINATION PROCESS (Continued)

STEP 3 – DECLARATION OF CANDIDACY (Completing Nomination Documents)

A **Declaration of Candidacy Form** is prepared from information provided on the Candidate Registration and Qualification form. This declaration form must be signed by the candidate acknowledging name and designation (occupation) requested to be printed on the ballot. Candidate must provide the following required information and verify that the addresses, telephone/fax numbers/e-mail and web site are correct for publication.

1. Fill in your name and designation (occupation) to appear on ballot. Refer to Name to Appear on the Ballot and Ballot Designation Provisions in this Chapter.
2. Fill in your residence, business and mailing addresses.
3. Day time and evening telephone numbers (fax numbers, e-mail and web site address information is optional).
4. If you are an incumbent, you are to list the name of public office you presently hold.
5. Print name in space provided in "Oath of Office".
6. Fill in place of execution and date.
7. Sign name under penalty of perjury that information is true and correct.

OFFICIAL FILING FORM
REGISTRAR-RECORDER/COUNTY CLERK
LOS ANGELES COUNTY

By: _____
Elections Deputy

Date Received: _____

OFFICIAL FILING FORM
REGISTRAR-RECORDER/COUNTY CLERK
LOS ANGELES COUNTY

By: _____
Elections Deputy

Date Received: _____

(Secretary of State Use Only)

Declaration Of Candidacy
(Election Code Sections 200, 8040, 10226, 10511, 10602, and Code of Civil Procedure Section 2015.5)

I, _____, hereby declare myself a _____ candidate for nomination to the office of _____.

Full term, or Unexpired term ending _____, to be voted for at the Election to be held on _____.

I hereby request that my name and ballot designation appear on the ballot as follows:

NAME AS IT WILL APPEAR ON BALLOT	State: If no Ballot Designation is desired, candidate must initial below.
BALLOT DESIGNATION REQUESTED	

Print your principal profession, vocation or occupation in 3 words or less. If you hold an elective office you may use the elective office title or use the word "Incumbent". See written instructions provided for restrictions and examples.
NOTE: A Ballot Designation is optional. If no Ballot Designation is requested, write in the word "NONE" and place initials in box on the right.

I declare that the foregoing Ballot Designation is true and in conformance with Section 13107 of the Elections Code.

NOTE: For federal and state offices the Secretary of State will publish one of the addresses below in the certified list of candidates and on their web site. Please check the appropriate box below to indicate which address you wish to be used for this purpose.

Residence Address: _____
City _____ State _____ Zip Code _____

Business Address: _____
City _____ State _____ Zip Code _____

Mailing Address: _____
City _____ State _____ Zip Code _____

E-Mail: _____ Web site: _____

Fax No. () _____ Phone Nos. () _____ () _____
Daytime Evening

NOTE: Candidates for Judicial Offices are not required to state their residence address on this form.
IMPORTANT: BACKSIDE OF PAGE MUST ALSO BE COMPLETED

REG-405

I am at present an incumbent of the following public office (if any): _____
NAME OF PUBLIC OFFICE

"I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter."

I meet all the statutory and/or constitutional qualifications for this office (including but not limited to citizenship, residency, and party affiliation, if required). If nominated by petition I will accept the nomination/office and will not withdraw my candidacy from the primary or general election.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.


Executed by me in _____, California, this _____ day of _____ in the year _____.

Signature of Candidate

WARNING: Every person acting on behalf of a candidate in guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any declaration of candidacy in further possession which is entitled to be filed under the provisions of the Elections Code (Section 1E202).
I am aware that any person who files or submits for filing a declaration of candidacy knowing that it or any part of it has been made falsely is punishable by a fine or imprisonment, or both, as set forth in Section 1E203 of the Elections Code.

FOR USE BY REGISTRAR-RECORDER/COUNTY CLERK'S OFFICE

Examined and certified by me this _____ day of _____ in the year _____.


DEAN C. LOGAN
Registrar-Recorder/County Clerk

By: _____
Elections Deputy

REG-149

NOTE: THIS FORM MUST BE NOTARIZED IF IT IS SIGNED OUTSIDE OF THE STATE OF CALIFORNIA.

CANDIDATE NOMINATION PROCESS (continued)

STEP 4 – BALLOT DESIGNATION WORKSHEET

If candidate submits a ballot designation, the “Ballot Designation Worksheet” shall be filed with the elections official at the time the candidate files his or her Declaration of Candidacy Form. If candidate fails to file a Ballot Designation Worksheet, no designation shall appear under the candidate’s name on the ballot.

BALLOT DESIGNATION WORKSHEET

Name of Candidate: _____

Office Sought: _____

Daytime Telephone Number: _____ Evening: _____

FAX Number: _____ E-Mail Address: _____

Name of Attorney (or other person authorized to act in your behalf)

Telephone Number: _____

FAX Number: _____ E-Mail Address: _____

PROPOSED BALLOT DESIGNATION: _____

1st Alternative: _____

2nd Alternative: _____

Describe what you do and why you believe you are entitled to use the requested ballot designation. If using the title of an elective office, you may submit a copy of your certificate of election or appointment.

Your Job Title: _____

Dates in Position: _____

Name of Employer or Business: _____

Person(s) who can verify this information:
Name(s): _____

Telephone Number(s): _____

To the best of my knowledge and belief, the above-requested ballot designation(s) represent my true principal profession(s), vocation(s), and/or occupation(s) that I am entitled to use as my ballot designations pursuant to §13107 of the California Elections Code.

Signed this _____ day of _____, 200____, in _____
(Location)

(Signature)

You may attached any documents or exhibits that you believe support your proposed ballot designation. These documents will not be returned to you, so **do not submit originals**.

CANDIDATE NOMINATION PROCESS (continued)

STEP 5 – NOMINATION PAPER FORM is prepared from information provided on the Candidate Registration and Qualification form. A prospective candidate must submit nomination papers containing **40 – 60 signatures**.

SIGNER QUALIFICATIONS

Must be a registered voter and resident of election area at the time of signing.

Must be affiliated with the same political party as shown in the Nomination Paper.

- EACH SIGNER must print and sign own name and include residence address.**

Exception: A signer who is unable to personally affix his/her own name and/or address on the petition may be assisted by another person. The voter must however, affix his/her own mark/signature on the petition. Two witnesses to signature (or mark) are required and such witnesses must also sign their names.

- Married women must sign own name, not husband's.
- P.O. Box numbers or mailing addresses are not acceptable.

CIRCULATOR QUALIFICATIONS

Must be a registered voter and resident of the election area in which the candidate is to be voted on, i.e., District or Division.

Exception: Any registered voter of the State who is a candidate for any office may obtain signatures and sign his/her own nominating petitions regardless of whether the candidate resides in the jurisdiction.

If district includes more than one county, the circulator can only circulate the petition in the county in which he or she resides.

Only one circulator is allowed to circulate a petition section.

Circulator completes "Affidavit of Circulator" **in own handwriting. DO NOT TYPE.**

- Fill in appropriate information in blank spaces.
- Fill in **dates signatures were obtained.**
- Fill in execution **date and place of signing.**
- Sign name.**

OFFICIAL FILING FORM
Register/Recorder/County Clerk
Los Angeles County

Nomination Paper
Elections Code Sections 100, 104, 104.5, 104.6, 104.7, 104.8, 104.9, 104.10, 104.11, 104.12, 104.13, 104.14 and Code of Civil Procedure Section 2012.0

FILED IN COUNTY
JERRY KLEINBERGER
FILE NO. _____
DATE RECEIVED _____

I, the undersigned signer for _____, candidate
for the _____ nomination to the office of _____
Party.

Full term, or Unexpired term ending _____, to be voted for at the
Election to be held on _____ hereby asserts as follows:

I am a registered voter of the election area in Los Angeles County and a resident at the address shown on this paper and affiliated with the _____ Party.

I am not at this time a signer of any other nomination paper of any other candidate for the above-named office, or in case there are several places to be filled in the above-named office. I have not signed more nomination papers than there are places to be filled in the above-named office. My residence is currently set forth after my signature hereto.

Signer must personally affix his/her own printed name, signature and residence address.

NAME (AS REGISTERED)	RESIDENCE ADDRESS (ONLY WITH CITY & ZIP)	COUNTY
EXAMPLE: Name: Mary Smith Signature: [Signature]	100 W. Main St. L.A. 90012	
1		
2		
3		
4		
5		
6		
7		
8		

Signer must personally affix his/her own printed name, signature and residence address.

NAME (AS REGISTERED)	RESIDENCE ADDRESS (ONLY WITH CITY & ZIP)	COUNTY
EXAMPLE: Name: Mary Smith Signature: [Signature]	100 W. Main St. L.A. 90012	
9		
10		
11		
12		
13		
14		
15		

WARNING: Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file in the proper time and in the proper place any nomination paper in his/her possession which is entitled to be filed under the provisions of Elections Code Section 1020.

AFFIDAVIT OF CIRCULATOR
(Affidavit must be completed in circulator's own handwriting)

I, _____, Print Name _____, declare that I am a registered voter of the district or political subdivisions in which the candidate is to be voted on. I have been appointed to serve as a circulator to secure signatures in the County of Los Angeles in this nomination paper

of _____ as a candidate for the nomination of the _____ Party (Complete for Partisan Offices only) for the office of _____ I circulated this petition section and I witnessed each of the appended signatures being written. To the best of my information and belief, each signature is the genuine signature of the person whose name it purports to be. My residence address is _____

All signatures to this document were obtained between _____ Month and Day _____ Year and _____ Month and Day _____ Year.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____ Date _____ at _____ Place of Signing _____

Signature of Circulator _____

CANDIDATE NOMINATION PROCESS (continued)

STEP 6 – FILING NOMINATION DOCUMENTS

Listed below are mandatory and optional documents to be filed for candidacy. It is the obligation of the candidate to ensure that filing requirements and deadlines are met. All candidates are urged to file documents as early as possible to avoid a last minute rush.



DOCUMENTS	APPLIES TO	FOR FURTHER INFORMATION CONTACT
Nomination Papers	All Candidates	Election Planning Section (562) 462-2317
Declaration of Candidacy	All Candidates	Election Planning Section (562) 462-2317
Ballot Designation Worksheet	All Candidates	Election Planning Section (562) 462-2317
Candidate Statement Form	Available for United States Representative candidates. State legislative candidates must agree to voluntarily limit their campaign expenditures to file a statement.	Election Planning Section (562) 462-2317
Transliteration Form	All Candidates	Multilingual Voting Services Section (562) 462-2730 (562) 462-2832
Candidate Campaign Statement Forms	Forms Are Available For United States Representative Candidates At The Federal Election Commission In Washington, DC	Federal Election Commission 1-800-424-9530 Website: www.fec.gov

STEP 7 – Receive a Candidate Receipt for Nomination Documents

CANDIDATE RECEIPT FOR NOMINATION DOCUMENTS																															
The following documents have been received.																															
<table border="1"> <tr> <th>NOMINATION</th> <th>(Date / Initials)</th> </tr> <tr> <td>Declaration of Candidacy or Affidavit of Nominee</td> <td>_____</td> </tr> <tr> <td>Nominating Petitions</td> <td>_____</td> </tr> <tr> <td>Supp. Nominating Petitions</td> <td>_____</td> </tr> <tr> <td>Candidate Qualification Confirmation</td> <td>_____</td> </tr> <tr> <td>Undeclared, Open & Split</td> <td>_____</td> </tr> <tr> <td>Transliteration Form</td> <td>_____</td> </tr> <tr> <td>Candidate Statement (Optional)</td> <td>_____</td> </tr> </table>	NOMINATION	(Date / Initials)	Declaration of Candidacy or Affidavit of Nominee	_____	Nominating Petitions	_____	Supp. Nominating Petitions	_____	Candidate Qualification Confirmation	_____	Undeclared, Open & Split	_____	Transliteration Form	_____	Candidate Statement (Optional)	_____	<table border="1"> <tr> <th>CAMPAIGN</th> <th>(Date / Initials)</th> </tr> <tr> <td>Confirmation Notice (700)</td> <td>_____</td> </tr> <tr> <td>Statement of Economic Interests (700)</td> <td>_____</td> </tr> <tr> <td>470 Declaration (Short Form)</td> <td>_____</td> </tr> <tr> <td>Code of Fair Campaign Practices</td> <td>_____</td> </tr> <tr> <td>800 Election Campaign Declaration (GA, AZ, AR, HI, IL, IN, MI, MN, NY, OH, RI, VT)</td> <td>_____</td> </tr> <tr> <td>808 Deposit of Personal Funds Declaration</td> <td>_____</td> </tr> </table>	CAMPAIGN	(Date / Initials)	Confirmation Notice (700)	_____	Statement of Economic Interests (700)	_____	470 Declaration (Short Form)	_____	Code of Fair Campaign Practices	_____	800 Election Campaign Declaration (GA, AZ, AR, HI, IL, IN, MI, MN, NY, OH, RI, VT)	_____	808 Deposit of Personal Funds Declaration	_____
NOMINATION	(Date / Initials)																														
Declaration of Candidacy or Affidavit of Nominee	_____																														
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Supp. Nominating Petitions	_____																														
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808 Deposit of Personal Funds Declaration	_____																														
NAME TO APPEAR ON BALLOT																															
OFFICE AND DISTRICT	<table border="1"> <tr> <td>FUND NUMBER</td> </tr> <tr> <td>ELECTION NUMBER</td> </tr> <tr> <td>CONTEST NUMBER</td> </tr> <tr> <td>ISSUE DATE</td> </tr> </table>	FUND NUMBER	ELECTION NUMBER	CONTEST NUMBER	ISSUE DATE																										
FUND NUMBER																															
ELECTION NUMBER																															
CONTEST NUMBER																															
ISSUE DATE																															
PARTY OF APPLICABLE																															

Chapter 5

CANDIDATE STATEMENTS

ESTIMATED COST OF CANDIDATE STATEMENTS

32nd Congressional District Special Primary Election

APPROXIMATE REGISTRATION (AS OF 02/25/09)	ESTIMATED COST	WHO PAYS?
245,431	\$4,900 For English only – 1 page \$9,800 For English & Spanish – 2 pages \$19,600 For English & Spanish – 4 pages	Candidate Pays in Advance

26th State Senate District Special General Election (Runoff)

APPROXIMATE REGISTRATION (AS OF 02/27/09)	ESTIMATED COST	WHO PAYS?
390,908	\$7,700 For English only – 1 page \$15,400 For English & Spanish – 2 pages \$30,800 For English & Spanish – 4 pages	Candidate Pays In Advance

WORD LIMIT ALLOWED IS 250 WORDS

California law permits **congressional candidates and state legislative candidates** to file a candidate statement to be printed and mailed to voters in the Official Sample Ballot Booklet. **State Legislative candidates** who wish to file a statement must voluntarily choose to limit their campaign expenditures in accordance with **Proposition 34** by filing a **Fair Political Practices Commission** "FPPC" Form 501 (refer to Chapter 1). Filing of a candidate statement is not mandatory but is permitted if the candidate pays the appropriate fee.

NOTES

1. **ALL CHECKS FOR CANDIDATE STATEMENTS ARE TO BE MADE PAYABLE TO THE REGISTRAR- RECORDER/COUNTY CLERK'S OFFICE.**
2. **CANDIDATE STATEMENTS MUST BE FILED NO LATER THAN 5:00 P. M. ON THE LAST DAY OF THE NOMINATION PERIOD.**

CANDIDATE STATEMENTS (Cont'd)

FORM AND STYLE

The candidate's statement should be prepared on a form provided by this office and filed with the Declaration of Candidacy form.

Statements must be neatly typed using upper and lower case letters. Use block paragraphs and single space format. Entire statements in all capital letters are not acceptable. Indentations, circles, stars, dots, italics and/or bullets cannot be accommodated. Words to be printed in **boldface** type, underscored and/or CAPITALIZED are to be clearly indicated. However, the number of letters/words that can be in **boldface**, underscored or CAPITALIZED shall not exceed 30 words per 250 word statement.

All statements should be checked by the candidate for spelling and punctuation as the elections official is not permitted to edit any material contained therein. It is recommended that you do not use dashes or hyphens at the end of a line.

ADMINISTRATIVE GUIDELINES

FILING – Candidate statements shall be filed with this office no later than 5:00 p.m. on the last day of the candidate filing period.

WITHDRAWAL/CHANGES – Statements may be withdrawn (in writing), but not changed, during the period for filing candidate papers and until 5:00 p.m. of the next business day after the close of the candidate filing period.

DEPOSIT OF ESTIMATED FEE – A deposit of the estimated payment is required at the time the candidate statement is filed.

ESTIMATED COST

The form on which a statement is submitted is issued with the nomination documents and contains word limitations and estimated cost.

If a statement is formatted to include numerous paragraph breaks and/or individual listings of accomplishments, endorsements, etc. the printed statement may extend to two (2) pages. In these cases, the actual cost for the statement may double and additional cost may be billed to you after the election. **Refer to page 31** for the Word Counting Guidelines.

The estimated cost is determined prior to all information being available, therefore, it is an approximation of the actual cost that varies from election to election and may be significantly more or less depending on the actual number of candidates filing statements.

MULTILINGUAL TRANSLATIONS

Multilingual translations of candidate statements for voter information booklets may be provided in Chinese, Japanese, Korean, Spanish, Tagalog/Filipino and Vietnamese for qualifying jurisdictions in accordance with National Voting Rights Act provisions and Department of Justice specifications. These booklets are sent only to voters who have requested translated material. Additional booklets are provided at the polling places on Election Day.

CANDIDATE STATEMENTS (Cont'd)

PUBLIC EXAMINATION PERIOD

Candidate statements are confidential until after the close of nomination period (**Monday, April 6, 2009 at 5:00 P. M.**). Once the filing period closes, the statements are open to public examination for a ten (10) calendar day period. A fee may be charged to any person wishing to obtain a copy of the material. During this period any person may file a writ of mandate or an injunction to require any or all of the material/data to be amended or deleted. (E. C. § 13311)

NOTE: This office will be closed on **April 11, 2009** (Saturday) and **April 12, 2009** (Sunday).

INDIGENT CANDIDATES – If a candidate alleges to be indigent and is unable to pay the advance fee for submitting a candidate statement, the candidate shall submit an Affidavit of Financial Worth to the local agency to be used in determining the candidate's indigence eligibility. The affidavit shall be submitted by the candidate with their candidate statement by the specified deadline. The candidate shall certify under penalty of perjury the truth and correctness of the content of the affidavit. A determination shall be made whether or not the candidate is indigent and the local agency will notify the candidate of its findings. If a determination is made that the candidate is indigent, the local agency shall print and mail the statement without payment of the advance fee. The candidate will be billed the actual pro rata share of the cost following the election. If a determination is made that the candidate is not indigent, the candidate shall withdraw the statement or pay the requisite fee within **three days (3) days** of notification, excluding Saturdays, Sundays and State holidays.

AFFIDAVIT OF FINANCIAL WORTH

**COUNTY OF LOS ANGELES
REGISTRAR-RECORDER/COUNTY CLERK**
12400 IMPERIAL HWY. - P.O. BOX 1024, NORWALK, CALIFORNIA, 90651-1024 - WWW.LACLSJ.CA.GOV

DEAN C. LOGAN
Registrar-Recorder/County Clerk

REGISTRAR-RECORDER/COUNTY CLERK

AFFIDAVIT OF FINANCIAL WORTH IN SUPPORT OF APPLICATION TO FILE CANDIDATE STATEMENT WITHOUT ADVANCE PAYMENT OF FEES

NOTICE TO CANDIDATE

The Registrar-Recorder/County Clerk will request the Department of Treasurer-Tax Collector, Revenue and Enforcement Division to review this completed form and your personal tax form from the prior tax reporting year to make a final determination of your eligibility as an indigent. This process will be accomplished as soon as possible.

If the Revenue and Enforcement Division determines that you are not indigent, you will be notified of this finding. Within three days of notification, excluding Saturdays, Sundays and state holidays, you must either withdraw your statement or pay the requisite estimated cost. If you fail to respond within the time prescribed, this office will not print and mail the statement.

If it is determined that you are indigent, this office shall print and mail the statement without requesting payment of the estimated cost. This, however, does not relieve you of your obligation to pay the candidate statement cost in the manner established by the Revenue and Enforcement Division.

PLEASE PRINT LEGIBLY OR TYPE

I, _____ being first duly sworn, depose and say that I am unable to pay the \$_____ fee required by Los Angeles County to file a candidate statement for the office of _____ to be printed and distributed to the voters at the _____ election. (Insert name of election)

I further swear or affirm that the responses which I have made to the questions and instructions below relating to my ability to pay said fee are true.

AFFIDAVIT OF FINANCIAL WORTH IN SUPPORT OF APPLICATION TO FILE CANDIDATE STATEMENT WITHOUT ADVANCE PAYMENT OF FEES

STATEMENT OF TAX RETURN

STATEMENT MUST BE FILED NO LATER THAN 5:00 P.M. ON THE LAST DAY OF THE NOMINATION PERIOD.

CANDIDATE STATEMENTS (Cont'd)

CANDIDATE STATEMENT FORMS – These are examples of the Candidate Statement Forms used by State Legislative and Congressional candidates in submitting their statement to be printed in the Official Sample Ballot Booklet. The Candidate Statement Form is included with the packet each candidate receives when nomination documents are issued.

CANDIDATE STATEMENT FORM – LEGISLATIVE OFFICES
READ INFORMATION ON BACK OF FORM BEFORE SUBMITTING STATEMENT

STATEMENT OF:
CANDIDATE FOR:

ELECTION DATE:

Please type your statement below in upper and lower case letters. The statement text will be typeset using font style DUTCH801 RM BT, size 10 point. However, statement can be submitted using any standard font. See reverse side for information and guidelines including formatting restrictions. Statements are only included in the Official Sample Ballot Booklet and will not be included in the Official Absentee/Vote by Mail Ballot Instructions and Guide.

FRONT

CANDIDATE STATEMENT INFORMATION AND GUIDELINES
(Government Code Section 85601; Elections Code Sections 13307, 13311 and 13313)

GENERAL INFORMATION: Filing of a statement is optional and made available to candidates who accept voluntary expenditure limits. The elections official shall include the statement in the sample ballot booklet which is mailed to each registered voter.

FILING PERIOD: Statement must be filed no later than the close of business hours on the last day of the candidate nomination period.

WITHDRAWAL: A candidate statement cannot be changed or revised once it is filed. A candidate statement may be withdrawn by 5 p.m. of the next business day after the last day to file the statement.

CONTENTS: The body of the statement shall not exceed 250 words.

WORD COUNT: Please refer to the Candidate Handbook for detailed information regarding word counting guidelines.

FORMAT: Statements will be printed in uniform type, style and spacing. Use block paragraphs and single space format. Text submitted indented or centered will be printed in block paragraph form. Entire statements in all capital letters are not acceptable. Indentations, circles, stars, dots, bullets and/or bullets cannot be accommodated. However, you may use dashes/hyphens. Words to be printed in boldface type, underscored and/or CAPITALIZED are to be clearly indicated. Any combination of enhanced words are counted as one word. However, the number of words/characters that can be in boldface type, underscored and/or CAPITALIZED shall not exceed 30 words per a 250 word statement. All statements should be checked by the candidate for spelling and punctuation as the elections official is not permitted to edit any material contained therein.

RESTRICTIONS: Any candidate statement submitted by a candidate shall be limited to a recitation of the candidate's own personal background and qualifications, and shall not in any way make reference to other candidates or to another candidate's qualifications, character, or activities. Any voter may request that the court strike any or all improper content in such a statement. In addition, no candidate statement shall be printed which the elections official determines is not so limited or which includes any reference prohibited.

PUBLIC EXAMINATION PERIOD: Candidate statements shall be confidential until the close of the nomination period. Once the nomination period closes, the statements are open to public examination for a ten (10) calendar day period. During this period, a voter may file a writ of mandate or an injunction requiring any or all material to be amended or deleted.

ESTIMATED COST INFORMATION: The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements, or the length and/or format of the statement submitted. Accordingly, the elections official is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the elections official may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the elections official shall prorate the excess amount among the candidates and refund the excess amount paid.

ESTIMATED COST

The estimated cost of your English statement is \$ _____ The estimated cost of your English & Spanish statement is \$ _____

Please mark (x) one box: English English & Spanish

I have read and understand the provisions contained on this form and in the Candidate Handbook, and request that my statement as shown on the reverse side be printed as indicated.

Signature of Candidate: _____ Date: _____

Phone Numbers: () _____ () _____ () _____

OFFICE USE ONLY

Filed 501 Form (Accepted Limits): YES NO

Candidate File No.: 000000

Total No. of Words in boldface, capital letters, and/or underscored: _____

By Deputy: _____

x.abl/forms/legislative/content

CANDIDATE STATEMENT FORM – CONGRESSIONAL OFFICES
READ INFORMATION ON BACK OF FORM BEFORE SUBMITTING STATEMENT

STATEMENT OF:
CANDIDATE FOR:

ELECTION DATE:

Please type your statement below in upper and lower case letters. The statement text will be typeset using font style DUTCH801 RM BT, size 10 point. However, statement can be submitted using any standard font. See reverse side for information and guidelines including formatting restrictions. Statements are only included in the Official Sample Ballot Booklet and will not be included in the Official Absentee/Vote by Mail Ballot Instructions and Guide.

BACK

CANDIDATE STATEMENT INFORMATION AND GUIDELINES
(Government Code Section 85601; Elections Code Sections 13307, 13311 and 13313)

GENERAL INFORMATION: Filing of a statement is optional and made available to candidates who accept voluntary expenditure limits. The elections official shall include the statement in the Official Sample Ballot Booklet which is mailed to each registered voter.

FILING PERIOD: Statement must be filed no later than the close of business hours on the last day of the candidate nomination period.

WITHDRAWAL: A candidate statement cannot be changed or revised once it is filed. A candidate statement may be withdrawn by 5 p.m. of the next business day after the last day to file the statement.

CONTENTS: The body of the statement shall not exceed 250 words.

WORD COUNT: Please refer to the Candidate Handbook for detailed information regarding word counting guidelines.

FORMAT: Statements will be printed in uniform type, style and spacing. Use block paragraphs and single space format. Text submitted indented or centered will be printed in block paragraph form. Entire statements in all capital letters are not acceptable. Indentations, circles, stars, dots, bullets and/or bullets cannot be accommodated. However, you may use dashes/hyphens. Words to be printed in boldface type, underscored and/or CAPITALIZED are to be clearly indicated. Any combination of enhanced words are counted as one word. However, the number of words/characters that can be in boldface type, underscored and/or CAPITALIZED shall not exceed 30 words per a 250 word statement. All statements should be checked by the candidate for spelling and punctuation as the elections official is not permitted to edit any material contained therein.

RESTRICTIONS: Any candidate statement submitted by a candidate shall be limited to a recitation of the candidate's own personal background and qualifications, and shall not in any way make reference to other candidates or to another candidate's qualifications, character, or activities. Any voter may request that the court strike any or all improper content in such a statement. In addition, no candidate statement shall be printed which the elections official determines is not so limited or which includes any reference prohibited.

PUBLIC EXAMINATION PERIOD: Candidate statements shall be confidential until the close of the nomination period. Once the nomination period closes, the statements are open to public examination for a ten (10) calendar day period. During this period, any person may file a writ of mandate or an injunction requiring any or all data/material to be amended or deleted.

ESTIMATED COST INFORMATION: The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on number of voter registration, the length and/or format of the statement submitted and printing cost. Accordingly, the elections official is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the elections official may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the elections official shall prorate the excess amount among the candidates and refund the excess amount paid.

ESTIMATED COST

The estimated cost of your English statement is \$ _____ The estimated cost of your English & Spanish statement is \$ _____

Please mark (x) one box: English English & Spanish

I have read and understand the provisions contained on this form and in the Candidate Handbook, and request that my statement as shown on the reverse side be printed as indicated.

Signature of Candidate: _____ Date: _____

Phone Numbers: () _____ () _____ () _____

OFFICE USE ONLY

Candidate File No.: _____

Total No. of Words in boldface, capital letters, and/or underscored: _____

By Deputy: _____

Project Code No.: _____

CL 0808

CANDIDATE STATEMENTS (Cont'd)

FORMAT AND STYLE INFORMATION

1. All statements should be checked by the candidate for spelling and punctuation as the elections official is not permitted to edit any material contained therein.

STATEMENT OF JOHN DOE
PEACE AND FREEDOM CANDIDATE FOR

MEMBER OF THE 32ND CONGRESSIONAL DISTRICT
(Unexpired term ending January 3, 2010)

FORMAT/CONTENT: This is an example of an acceptable format to be used in a candidate's statement of qualifications. The guidelines for the content of the statement are in a separate section of the Information Booklet.

ENHANCED WORDS: It is acceptable for some words or phrases to be bold, underlined, CAPITALIZED. Hyphens/dashes are allowed. The beginning of each paragraph may also be highlighted as shown in this example.

PARAGRAPHS: The candidate statement is printed in "block" paragraphs, which means each paragraph will start on the left and the right margin will be justified. A double space will appear between paragraphs, as shown in this example.

If elected, I will: 1) lower taxes; 2) increase services; 3) cure the common cold.

I belong to the following organizations:

- PTA
- Chamber of Commerce
- Zoological Society
- Bridge Club

We can trust John Doe to protect and serve Any City, USA.
Vote for John Doe for Member of the State Senate, 26th District.

STATEMENT OF JOHN DOE
PEACE AND FREEDOM CANDIDATE FOR

MEMBER OF THE STATE SENATE, 26TH DISTRICT
(Unexpired term ending November 30, 2010)

FORMAT/CONTENT: This is an example of an acceptable format to be used in a candidate's statement of qualifications. The guidelines for the content of the statement are in a separate section of the Information Booklet.

ENHANCED WORDS: It is acceptable for some words or phrases to be bold, underlined, CAPITALIZED. Hyphens/dashes are allowed. The beginning of each paragraph may also be highlighted as shown in this example.

PARAGRAPHS: The candidate statement is printed in "block" paragraphs, which means each paragraph will start on the left and the right margin will be justified. A double space will appear between paragraphs, as shown in this example.

If elected, I will: 1) lower taxes; 2) increase services; 3) cure the common cold.

I belong to the following organizations:

- PTA
- Chamber of Commerce
- Zoological Society
- Bridge Club

We can trust John Doe to protect and serve Any City, USA.
Vote for John Doe for Member of the State Senate, 26th District.

NOTICE TO PERSONS SUBMITTING CANDIDATE STATEMENTS

CANDIDATE STATEMENTS LIMITED TO CANDIDATE'S OWN QUALIFICATIONS

This applies to all candidates.

The California Elections Code and case law prohibit **CANDIDATES** from making any reference to another candidate or to another candidate's qualification, character or activities. If the **COUNTY ELECTIONS OFFICIAL** discovers improper content in a candidate statement, the **COUNTY ELECTIONS OFFICIAL** will notify the candidate and give the individual an opportunity to correct the improper language in the candidate statement. If the candidate refuses to correct the improper language, the **COUNTY ELECTIONS OFFICIAL**, as well as any other voter, may bring legal action against the candidate to correct the statement. The prevailing party may also be entitled to obtain attorney's fees for bringing the action.

The **COUNTY ELECTIONS OFFICIAL** will not accept language in a candidate statement that in any way makes reference to other candidates or to another candidate's qualifications, character, or activities pursuant to California Elections Code Section 13308. For these candidates, the **COUNTY ELECTIONS OFFICIAL** will remove the improper language from the statement and not allow it to be printed. The candidate will be notified of the improper language and its removal from the statement.

All prospective candidates may want to refer to California Elections Code Sections 13307, 13308, 13311, 13313, and 13314, as well as the California Court of Appeal ruling in *Dean v. Superior Court*, (1998 4th Dist.) 62 Cal. App.4th 638. However, this list is not exhaustive and candidates are solely responsible for preparation and submittal of candidate's statements that are in conformance with the law. A copy of the above described Elections Code Sections and the *Dean* decision are available from our office at no cost.

CANDIDATE STATEMENTS – WORD COUNTING GUIDELINES
(Elections Code Chapter 1. General Provisions, Section 9)

The following guidelines are used by the Registrar-Recorder/County Clerk's Office for counting words on candidate statements, ballot measure text, arguments, rebuttals and other ballot enclosures. The guidelines do **not** apply to ballot designations for candidates. If the text exceeds the specified 250 word limit, the author will be asked to delete words or change text until the statement conforms with requirements.

1. **PUNCTUATION MARKS** are not counted. Symbols such as "&" (and), and "#" (number/pound) are not considered punctuation and each symbol is counted as one (1) word.
2. **THE WORDS** "I", "a", "the", "and", "an" are counted as individual words.
3. **GEOGRAPHICAL NAMES** such as countries, states, counties, cities, towns, or jurisdictions are counted as one (1) word.

EXAMPLE: "City of Los Angeles" = 1 word
"City and County of San Francisco" = 1 word

4. **ABBREVIATIONS** such as acronyms or abbreviations for a word, phrase, or expression are counted as one (1) word.

EXAMPLE: UCLA, PTA, USMC, LAPD, U.S.M.C.

5. **HYPHENATED WORDS** that appear in any generally available standard reference dictionary published in the U.S. at any time within the last 10 calendar years immediately preceding the election are counted as one (1) word.

EXAMPLE: Attorney-at-law

6. **DATES...** consisting of a combination of digits are counted as one (1) word.

EXAMPLE: 3/18 7/21/89

DATES... consisting of a combination of words and digits are counted as two (2) words.

EXAMPLE: July 21, 1983 18 June, 1987

7. **NUMERIC COMBINATIONS** are counted as one (1) word.

EXAMPLE: 1973 13 1/2 1971-73 5% 8/3/73 #14

8. **MONETARY AMOUNTS** consisting of a combination of digits are counted as one (1) word.

EXAMPLE: \$1,000.00

MONETARY AMOUNTS consisting of a combination of words and digits are counted as two (2) words.

EXAMPLE: \$4 million

9. **NAMES OF PERSONS AND THINGS** are counted as individual words.

EXAMPLE: Gus Enwright (2 words)
L. A. Basketball Team (3 words)

10. **TELEPHONE/FAX NUMBERS** are counted as one (1) word.

EXAMPLE: 1-800-815-2666 1-562-462-2317

11. **INTERNET WEB SITES/E-MAIL ADDRESSES** are counted as one (1) word.

EXAMPLE: <http://www.co.la.ca.us> www.lavote.net <http://www.lacounty.info>

Chapter 6

INDEPENDENT CANDIDATE
INFORMATION

INDEPENDENT CANDIDATE INFORMATION

(Elections Code §§ 8300 & 8550)

INDEPENDENT CANDIDATES FILE IN SPECIAL PRIMARY ELECTION ONLY (32nd Congressional District)

A candidate filing as an independent candidate for partisan office must meet the following requirements:

1. A candidate shall be at least 25 years of age a U. S. citizen for seven years, and a resident of California when elected. There is no durational residency requirement for congressional candidates.
2. Be a registered voter and otherwise qualified to vote for that office at the time that nomination papers are issued to the person.
3. Be registered with the political party whose nomination he or she is seeking for not less than **three months** immediately prior to the time the declaration of candidacy is presented to the county elections official or, if eligible to register for less than **three months**, for as long as he or she has been eligible to register to vote in California.
4. Not have been registered as affiliated with any other qualified political party within **three months** immediately prior to the filing of the declaration of candidacy.
5. Pay the requested filing fee or submit signatures in-lieu of filing fee.

FILING DEADLINE

MAR. 17 (Tu)
through
APR. 6 (M)
5:00 P.M.

E - 63 - 43

FIRST AND LAST DAY TO FILE INDEPENDENT
CANDIDATE DECLARATION OF CANDIDACY

SIGNATURES REQUIRED ON NOMINATION PAPERS. – Nomination Papers for United States Representative in Congress, to be voted for at a special election to fill a vacancy, shall be signed by voters in the district not less in number **than 500 or 1 percent** of the entire vote cast in the area at the preceding general election (**130,150**), whichever is less, nor more than **1,000**. For this election, the signature requirement is **1,000**.

PARTY DESIGNATION ON BALLOT – The word “Independent ”will be used as the party designation on the candidate’s Nomination Documents and on the ballot.

Chapter 7

WRITE-IN CANDIDATES

GENERAL INFORMATION FOR WRITE-IN CANDIDATES

(Election Code Sections 8600 & 8601)

A person who has not followed the usual procedure for placing his or her name on the ballot for the election may still be elected to office as a Write-in Candidate.

A Write-in Candidate **is not required** to pay a filing fee.

FILING DEADLINE

MAR. 23 (M) through MAY 5 (Tu) 5:00 P.M.	E - 57 - 14	FIRST & LAST DAY TO FILE WRITE-IN CANDIDATE DECLARATION OF CANDIDACY
---	-------------	---

Write-In candidacy forms must be **filed** with the Registrar-Recorder/County Clerk's Office **NO LATER THAN 5 P.M. ON THE 14th DAY** prior to the election.

WRITE-IN CANDIDATE'S DECLARATION OF CANDIDACY – Refer to the General Information for Nomination of Candidates in **Chapter 4** of this handbook.

Write-In Votes Required For Nomination At the Special Primary Election

Votes last cast for office (November 4, 2008)	130,150
Write-In votes required for nomination	1,302

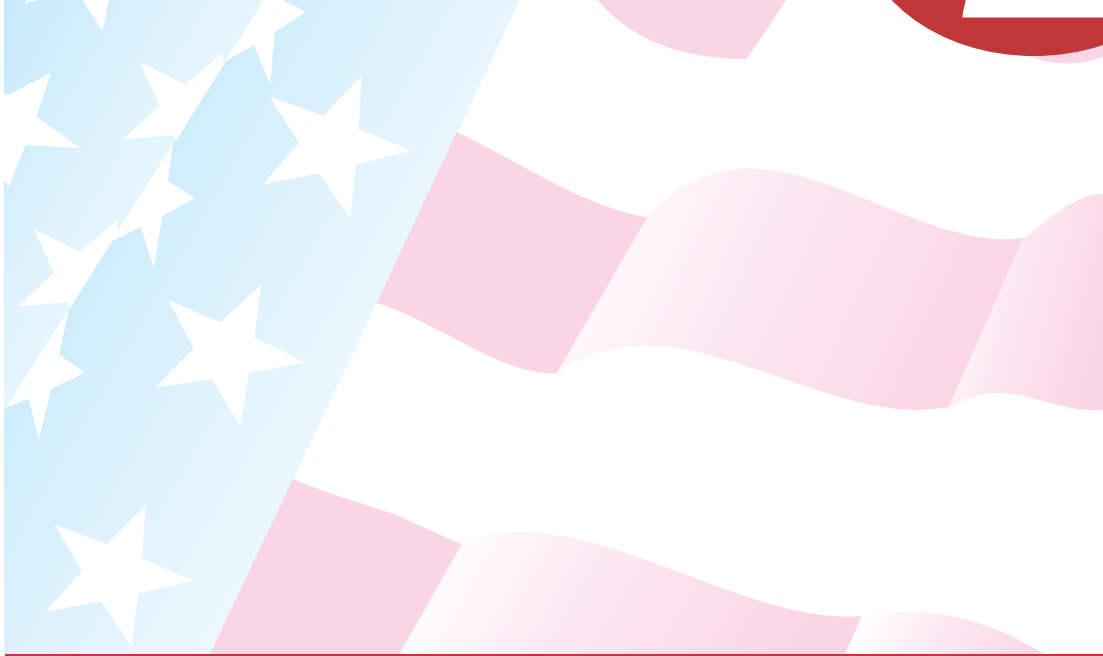
CANDIDATE CAMPAIGN STATEMENT FORMS – If you have any questions regarding the completion of these forms, contact the Campaign Finance Disclosure Section at (562) 462-2339. Forms Are Available **For Federal Candidates (32nd Congressional District)** at the Federal Election Commission in Washington, DC.

ELECTION RESULTS FOR WRITE-IN CANDIDATES

Write-in election results are not determined until the canvass is completed. California election law allows a prescribed number of days for the conduct of the official canvass. During the official canvass, write-in ballots must be individually reviewed to determine if the write-in vote is for a qualified/unqualified write-in candidate and whether a voter has over voted. All aspects of the canvass shall be open to the public. **Write-in votes are counted and certified in an election only if qualified candidates have filed the required nomination documents with the elections official.**

Section

2



RESOURCE GUIDE

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SECTION 2 RESOURCE GUIDE

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Chapter 1

CAMPAIGN STATEMENT
FILING REQUIREMENTS

FEDERAL CANDIDATES

The California Political Reform Act does not apply to candidates for, or holders of, federal offices. Candidates for the offices of United States Senator, Representative in Congress, President and their committees are governed by federal law.

The **Federal Election Commission (FEC)** in Washington, D.C. is responsible for receiving campaign disclosure statements for federal elections and administers laws regulating the disclosure of campaign financing for federal elections. This includes campaigns in California for the U. S. House of Representatives, U. S. Senate, President, and Vice President.

Registration and reporting forms are available on the FEC web site at www.fec.gov, via their automated [Faxline](tel:202-501-3413) (call 202-501-3413) and by mail (call 800-424-9530).

**Federal Election Commission
999 E Street, NW
Washington, DC 20463**

Candidates for the U.S. House of Representatives can obtain Public Disclosure forms and information from:

**Legislative Resource Center
B-106 Cannon House Office Building
Washington DC, 20515-6612
Phone: (202) 226-5200
Office Hours: 9:00 am - 6:00 pm
Website: www.clerk.house.gov**

Chapter 2

MULTILINGUAL VOTING
SERVICES

MULTILINGUAL VOTING SERVICES

OVERVIEW OF MULTILINGUAL (ML) VOTER SERVICES PROGRAM

BACKGROUND

Public Law 102-344 extended the Voting Rights Act of 1965 (VRA) to federally mandate that Los Angeles County provide written and oral election assistance to limited-English, Chinese, Japanese, Korean, Spanish, Tagalog/Filipino and Vietnamese-speaking voters. In January 2000, the Department of Justice further directed this office to **transliterate** the names of candidates in those languages that do not use Roman Characters. (*Transliteration* is the process of reproducing phonetic sounds as closely as possible from one alphabet or writing system into another.) These languages include Chinese, Japanese and Korean.



TRANSLATION OF ELECTION MATERIALS

A language is considered to be covered by the Voting Rights Act (VRA) and thus mandatory for translation of election materials if 1) more than 5% of the citizens of voting age are members of a single language minority and are limited English proficient (LEP) or 2) more than 10, 000 of the citizens of voting age are members of a single language minority and are limited English proficient.

Although the VRA has established a 5% threshold for languages to be covered, Los Angeles County has set a 3% standard as established by the State Elections Code (§14201.) to provide minority language materials in every election. If the number of eligible voters for a specific language is higher or equal to the 3% criteria, that language qualifies for translation. Languages that fall under the 3% criteria do not qualify for translation. This criteria not only identifies the election district/city areas throughout the county with a cost-effective method of meeting the VRA requirements, but also helps minimize printing/translation costs for election jurisdictions. The six minority languages that are required by Federal mandates in Los Angeles County are Chinese, Japanese, Korean, Spanish, Tagalog/Filipino and Vietnamese.

IMPLICATIONS TO CANDIDATE COST

The County will automatically provide *translated sample ballot booklets* to voters who request it two weeks before the election and after they received the English Sample Ballot booklet. However, as noted in the *Candidate Statements* (see page 25 of Section 5) there is a cost for a Spanish translated candidate statement which appears in the English sample ballot booklet. This translation is optional and the candidate needs to make a request for this service and pay for it when he/she files candidate statements with the county elections official.

TRANSLITERATION OF CANDIDATE NAMES

For certain languages, this department will transliterate your name. Candidate names will be transliterated to Chinese, Japanese and Korean. Candidates will also be permitted to submit their own transliterations for each or all of these languages. A review period will be established to allow candidates to request changes prior to the translated sample ballot print deadline. Various minority community groups and news media assist this office by reviewing submitted transliterations to insure uniform name recognition within the community. Once transliterations are considered final, no further changes or submission of transliteration requests will be accepted after the review period. **There will be no exceptions.**

All candidates will be required to file a transliteration form (see next page) together with their nomination documents. Transliteration forms must be submitted no later than the last day to file nomination documents.

TRANSLITERATION REVIEW PERIOD

Candidates may review transliteration of their names. Requests for changes must be submitted to the county elections official only during the established review period. Timeframe: **E-62 through E-60** (subject to change). To review your transliterated name and obtain the schedule for the established review period, you may call (562) 462-2730.

MULTILINGUAL VOTER SERVICES

The ML Voter Services Program includes services such as:

- ◆ Bilingual Assistance Hotline (1-800) 481-8683.
- ◆ Translated election materials can be mailed to voters before every election, upon request.
- ◆ Bilingual assistance at targeted polling places.

Translated copies of the "ML Voter Services" brochure are available at the RR/CC Election Information counter, 2nd Floor Room 2013 and online at www.lavote.net. For further assistance please contact our Multilingual Services Section at (562) 462-2832.

TRANSLITERATION FORM

I, _____, Candidate for nomination to the office
of _____

to be voted for at the _____

agree as indicated below:

CHECK ONE:

- I will accept the transliteration of my name provided by the Los Angeles County Registrar-Recorder/County Clerk in Chinese.
- OR**
- I am submitting transliteration(s) for the languages below. I will accept the transliteration of my name provided by the Los Angeles County Registrar-Recorder/County Clerk for any language not submitted.

Languages

Name Transliteration

Chinese:

Japanese:

Korean:

I am aware of the deadline to submit transliterations and review period. I understand that I may request changes to transliterations during the review period and that transliterations are considered final upon expiration of the deadline. I further understand that there will not be an extension of the review period.

Candidate's Signature

Date

Candidate Filing #:

2009

JANUARY

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		