

UseCaseID	UC-RESO-023 User uploads files to a customer account
Module	
SubModule	
Summary	A user needs to upload files for a customer
Description	A user upload files for a customer
Trigger Events	<ul style="list-style-type: none"> ▪ User has a need to uploaded files for an ESR.
Precondition	<ul style="list-style-type: none"> ▪ Modern web browser ▪ An ESR exist in the system ▪ User is logged into account ▪ Customer exists in the RESCO
ExpectedResult	<ul style="list-style-type: none"> ▪ Files or documents are uploaded for a customer for an ESR
DetailedProcessFlow	<ol style="list-style-type: none"> 1. The system presents User with list of Elections. 2. User selects an election. 3. System presents User with a list of Customers. 4. User selects a Customer. 5. The system presents User with an Open Files Dialog box. 6. The system presents User with the following File Type options: <ul style="list-style-type: none"> ○ Candidate Filing Form ○ General Measure Form ○ Precinct Map ○ Precinct List ○ Other 7. The User selects a File Type 8. The system presents User with a comment box. 9. The User enters a comment. 10. The system displays a select file(s) dialog box. 11. User selects select file(s) from the User's drive. 12. User clicks the upload button. 13. The system uploads the file(s) to the RR/CC predesignated drive and directory. 14. The system displays the successfully uploaded files with the following information. <ul style="list-style-type: none"> ○ Document ID ○ Document Name ○ Document Type ○ Document Description ○ Document Upload Date ○ Document Modified Date ○ Document Status <ol style="list-style-type: none"> 1. Approved 2. Rejected

	<p>3. Pending</p> <ul style="list-style-type: none"> ○ Status Date <p>Comment</p>
Alternative Work Flow	<p>10a. The User chooses not to enter a comment.</p> <p>15a. If the election is new and the folder hasn't been created, the system will automatically create a folder on the predesignated drive in this manner.</p> <ul style="list-style-type: none"> ○ Level 1 Folder (using Election ID as the folder name) <ul style="list-style-type: none"> ○ Level 2 Folder (Using Jurisdiction Name as the folder name) Level 3 (using ESR ID as the folder name)
Parent	[Parent id of the Use Case as documented in Project Scope or Business Case]
Requirements	<p>UC-RESO-023-01 The system shall provide the ability for the User to upload forms and consolidation information to customers' account that is required for an election (arguments and rebuttals) with questions (measures).</p> <p>UC-RESO-023-02 The system shall provide the ability for the user to upload samples of ballot pages, enclosures, and other documents for review and approval to customer's account.</p> <p>UC-RESO-023-03 The system shall keep track of date and time when a document has been uploaded/submitted, changes or approved.</p>
Associated Use Cases	
Additional Requirements	
RequirementID	[List of requirement IDs in Use Case]
Risk	[List of Risk IDs]
Actors	Customer, System Administrator, User
Documents	[List of documentation name, Link or location]
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