



## LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN

Registrar-Recorder/County Clerk

August 25, 2023

TO: Supervisor Janice Hahn, Chair  
Supervisor Hilda L. Solis  
Supervisor Holly J. Mitchell  
Supervisor Lindsey P. Horvath  
Supervisor Kathryn Barger

Fesia Davenport, Chief Executive Officer

FROM: Dean C. Logan,  Registrar-Recorder/County Clerk

### **NOTICE OF INTENT TO ISSUE WORK ORDER #23-012 EXCEEDING \$300,000 UNDER THE AS-NEEDED VOTING SOLUTIONS FOR ALL PEOPLE (VSAP) ENHANCEMENTS AND SUPPORT SERVICES MASTER AGREEMENT (VESSMA)**

This is to advise your Board of the intent of the Registrar-Recorder/County Clerk (RR/CC) to execute Work Order #23-012 under VESSMA Category 5: VSAP Tally (Tally) and VSAP Ballot Layout (VBL) Support Enhancements with The Digital Foundry, Inc. for the amount of \$3,750,000 for VBL and Tally Election Support and System Upgrades.

### **BACKGROUND**

On March 1, 2022, your Board approved VESSMA, which utilizes a competitive bid process to engage approved vendors to provide critical election support services in the areas of operations management, network support, load testing, cybersecurity, tally enhancements, education and outreach, and other election support services. In accordance with VESSMA Section 6.0, Board notice is required for work orders exceeding \$300,000.

### **SCOPE OF WORK**

The purpose of this work order is to obtain VBL and Tally support during the work order term to support the RR/CC with the following regularly scheduled elections, including any additional special elections during the work order period of performance:

- Local and Municipal Elections on 11/7/23

- Presidential Primary Election on 3/5/24 (Pre-election tally preparation and ballot layout support will be conducted in accordance with the terms and period of performance.)

### **JUSTIFICATION**

The County is obligated to adhere to VSAP 3.0 California Secretary of State Certification Use Conditions, which were identified upon certification. These conditions encompass compliance with Federal Information Processing Standards, the implementation of Full Disk Encryption, and the resolution of operating systems' end-of-life status. This undertaking will involve six (6) months of software development and the initiation of migration to the RedHat operating system, commencing on September 1, 2023, or upon work order execution, as outlined in the period of performance.

### **FISCAL IMPACT**

Funding for VESSMA is part of the RR/CC Fiscal Year 2023-2024 approved budget. No additional Net County Cost is required.

VESSMA work order terms do not cross fiscal years to align with approved funding.

### **NOTIFICATION TIMELINE**

Consistent with VESSMA policies and procedures, we are informing your Board of our intention to execute the above-mentioned Work Order #23-012. If no objection is received from your Board in 10 business days, we will proceed with execution of Work Order #23-012 Category 5.

If you have any questions or need additional information, please contact me at (562) 462-2716 or [dlogan@rrcc.lacounty.gov](mailto:dlogan@rrcc.lacounty.gov). Your staff may also contact Jerome Jordan, Assistant Registrar-Recorder/County Clerk, at [jjordan2@rrcc.lacounty.gov](mailto:jjordan2@rrcc.lacounty.gov).

DCL:JG:JJ  
JS:VW:mm

c: Chief Executive Office  
Executive Officer, Board of Supervisors  
County Counsel