



## LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN

Registrar-Recorder/County Clerk

August 23, 2022

TO: Supervisor Holly J. Mitchell, Chair  
Supervisor Hilda L. Solis  
Supervisor Sheila Kuehl  
Supervisor Janice Hahn  
Supervisor Kathryn Barger

Fesia Davenport, Chief Executive Officer

FROM: Dean C. Logan, Registrar-Recorder/County Clerk

### **NOTICE OF INTENT TO ISSUE WORK ORDER #22-013 EXCEEDING \$300,000 UNDER THE AS-NEEDED VOTING SOLUTIONS FOR ALL PEOPLE (VSAP) ENHANCEMENTS AND SUPPORT SERVICES MASTER AGREEMENT (VESSMA) – ELECTION DEPLOYMENT SERVICES CATEGORY 1**

This is to inform your Board of the Registrar-Recorder/County Clerk's (RR/CC) intent to execute Work Order #22-013 under VESSMA Category 1 - Vote Center Deployment Service with Smartmatic USA for an amount not to exceed \$15,060,000 to support the November 8, 2022 Statewide Direct General Election.

### **BACKGROUND**

On March 1, 2022, your Board approved VESSMA, which utilizes a competitive bid structure to engage approved vendors to provide critical election support services in the areas of operations management, network support, load testing, cybersecurity, tally enhancements, education and outreach, and other election support services. In accordance with VESSMA Section 6.0, a Board notice is required for Work Orders exceeding \$300,000.

### **SCOPE OF WORK**

The contractor will provide deployment services to support one hundred twenty-five (125) 11-day Vote Centers, five hundred twenty-five (525) 4-day Vote Centers, and sixteen (16) training sites for the Statewide Direct General Election to be held on November 8, 2022. Deployment for up to forty (40) additional Vote Centers may be required based on service needs. Deployment includes transportation, setup and breakdown of all Vote Center equipment and supplies from various RR/CC warehouses to each vote center. Services also include coordinating any equipment swaps necessary to replace malfunctioning equipment at Vote Centers. At the conclusion of the voting period, the contractor will retrieve all Vote Center equipment and supplies and return them to the corresponding RR/CC warehouses.

**JUSTIFICATION**

The RR/CC requires deployment services, equipment swaps, and retrieval services of all voting equipment used at Vote Centers for the November 8, 2022 Election. Vote Center infrastructure needs to be set up and taken down in a short period of time. The magnitude of a Countywide election requires deployment services to the outsourced.

**FISCAL IMPACT**

Funding for election deployment is part of the RR/CC Fiscal Year 2022-2023 approved budget. No additional Net County Cost is required.

**NOTIFICATION TIMELINE**

Consistent with VESSMA policies and procedures, we are informing your Board of our intention to execute the above-mentioned Work Order #22-013. If no objection is received from your Board in ten (10) business days, we will proceed with execution of Work Order #22-013.

If you have any questions or need additional information, please contact me at (562) 462-2716 or your staff may contact Albert Navas, Assistant Registrar-Recorder/County Clerk at [anavas@rrcc.lacounty.gov](mailto:anavas@rrcc.lacounty.gov).

DCL:JG:AN  
NH:VW:ca

c: Chief Executive Office  
Executive Officer, Board of Supervisors  
County Counsel

Attachment