



Los Angeles County Registrar-Recorder/County Clerk



Dean C. Logan
Registrar-Recorder/County Clerk

PURCHASE ORDER FOR VOTER/ELECTION FILE(S)

This agreement is between the undersigned applicant and the Los Angeles County Department of Registrar-Recorder/County Clerk for the purpose of purchasing Electronic Data Processing file(s).

Form with fields for Applicant's Name, Residence Address, City, Zip, Telephone, Business Address, and City, Zip, Telephone.

Complete the following if information is requested on behalf of an organization or individual other than applicant.

Form with fields for Organization/Individual Name, Address, City, Zip, and Name of Individual Authorizing Applicant.

Form with fields for FILE TYPE (checkboxes for Voter Registration, Absentee, Precinct Board, etc.), File Date, Job #, Jurisdiction(s), and Voter History.

Form with fields for Media Type (checkboxes for CD/DVD, Other), Quantity Requested, Total Price, Date, Receipt #, Check #, Paid Cash, Picked up on, Mailed on, and Remarks.

For requests made by mail, applicants must also include a copy of their driver's license. Please be sure the driver's license number, address, and birth date are legible.

The Registrar-Recorder/County Clerk does not guarantee the accuracy of the information contained in the product. The data contained on CD/DVD copies is in text format (.txt). It is the responsibility of the purchaser to access/manipulate the data. The Registrar-Recorder/County Clerk **does not** provide technical support for the use of this data. The purchaser will need to import the text file into a database application that you will be using. Full payment must accompany order. NO REFUNDS – EXCHANGES ONLY

All expected completion dates quoted by staff for the production of computer products are only estimates. The Registrar-Recorder/County Clerk does not guarantee a delivery date for any computer product.

Initial _____

VOTER REGISTRATION INFORMATION WILL BE USED FOR THE FOLLOWING PURPOSES:

PROVISIONS GOVERNING VOTER REGISTRATION INFORMATION

In signing this agreement, I declare that I understand that the voter registration information is confidential and must be used solely for candidates for federal, state, or local office, committees for or against any initiative or referendum measure for which legal publication is made, and any person for election, scholarly, journalistic, or political purposes, or for governmental purposes, as determined by the Secretary of State as defined in Section 2194 of the California Elections Code. I also hereby certify that voter registration information will be used only for election, governmental, scholarly or political research purposes as defined by Title 2, Division 7, Article 1 section 19003 of the California Administrative Code.

I further agree not to sell, lease, loan or deliver possession of the registration information, or a copy thereof, or any portion thereof, to any person, organization or agency without receiving written authorization to do so from the Secretary of State or from the source agency.

I further understand that it is a misdemeanor for any person in possession of information obtained pursuant to Article 5 (commencing with Section 2180) of Chapter 2 of Division 2, or Section 6254.4 of the Government Code, knowingly to use or permit the use of all or any part of that information for any purpose other than as permitted by law as defined in Section 18109 of the California Elections Code.

Subject to provisions of Title 2, Division 7, Article 1 section 19001 through 19007 of the California Administrative Code, I agree to pay the State of California, as a penalty for any unauthorized use of each or any portion of an individual's registration information, an amount equal to the sum of \$.50 multiplied by the number of times each registration is used by the applicant in an unauthorized manner.

I certify under penalty of perjury that the information on this application is true and correct.

Executed on _____ at _____
(date) (city)

Applicant's Name (printed) _____ Driver's License Number: _____

Signature of Applicant: _____

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|-----------------|-----------------------------------|---------------------------------|-----------|-------------|
| Office Use Only | Approved <input type="checkbox"/> | Denied <input type="checkbox"/> | By: _____ | Date: _____ |
|-----------------|-----------------------------------|---------------------------------|-----------|-------------|