

UseCaseID	UC-PET004
Module	Petition Management
SubModule	[Enter sub module from Work Breakdown Structure (if exists)]
Summary	Recheck and manage a petition. RR/CC does not expect a one-to-one relationship with the outlined steps so long as the outcomes / results are met
Description	Staff needs to look up information on a petition at various stages of the petition process for various reasons.
Trigger Events	<ul style="list-style-type: none"> ▪ Staff identifies a need to search for information on a petition ▪
Precondition	<ul style="list-style-type: none"> ▪ Staff has appropriate user rights to the system
ExpectedResult	<ul style="list-style-type: none"> ▪ The results of inquiry are displayed to staff
DetailedProcessFlow	<ol style="list-style-type: none"> 1. The system shall provide an option for petition searches. 2. Staff selects the option to search for a petition. <ol style="list-style-type: none"> 2.1. The system shall display a list of fields that can be used to search for a petition. <ol style="list-style-type: none"> 2.1.1.Petition Name 2.1.2.Contest Number 2.1.3.Election name 2.1.4.District 2.1.5.Petition Status 2.1.6.Petition Type 2.1.7.Petition Year 2.2. The system shall allow wild-card characters or other methods to be used in text fields to search for text that begin or end with specific characters. 3. The staff enters in petition information they have about the petition and proceeds with their search. <ol style="list-style-type: none"> 3.1. The system shall be able to display a list of possible petitions matches to the search criteria. <ol style="list-style-type: none"> 3.1.1. The system shall jump directly to petition record when the search criteria results in a single matching petition. 4. Staff selects specific petition record to view and/or manage. <ol style="list-style-type: none"> 4.1. The system shall display petition information. For example, petition information may include: <ol style="list-style-type: none"> 4.1.1. All search criteria listed in 2.1 of this use case. 4.1.2. Party 4.1.3.Verification date 4.1.4.Comments 4.1.5.Last Transactions 4.1.6.Segment Information 4.1.7.Number of signatures required 4.1.8.Number of signatures submitted 4.2. System shall provide the ability for users to add unlimited number of comments on the petition

	<p>5. Staff may make updates to a petition</p> <p>5.1. The system shall allow authorized staff to update any information on a petition.</p>
AlternateFlow	N/A
Parent	[Parent id of the Use Case as documented in Project Scope or Business Case]
Requirements	<p>UC-PET004-01 The system shall provide an option for petition searches.</p> <p>UC-PET004-02 The system shall display a list of fields that can be used to search for a petition.</p> <ul style="list-style-type: none"> ▪ Petition Name ▪ Contest Number ▪ Election name ▪ District ▪ Petition Status ▪ Petition Type ▪ Petition Year <p>UC-PET004-03 The system shall allow wild-card characters or other methods to be used in text fields to search for text that begin or end with specific characters.</p> <p>UC-PET004-04 The system shall be able to display a list of possible petitions matches to the search criteria.</p> <p>UC-PET004-05 The system shall jump directly to petition record when the search criteria results in a single matching petition.</p> <p>UC-PET004-06 The system shall display petition information. For example, petition information may include:</p> <ul style="list-style-type: none"> ▪ Verification date ▪ Comments ▪ Last Transactions ▪ Segment Information ▪ Number of signatures required ▪ Number of signatures submitted <p>UC-PET004-07 The System shall provide the ability for users to add unlimited number of comments on the petition.</p> <p>UC-PET004-08 The system will provide the ability for the user to update and delete a petition signer.</p>
RequirementID	[List of requirement IDs in Use Case]
Additional requirements	<ul style="list-style-type: none"> ▪ The system will provide the ability for the user to update and delete a petition signer
Association to other test cases	<ul style="list-style-type: none"> ▪ Petition – Create random sample ▪ Petition – Close Petition ▪ Petition – Creation ▪ Petition – Link to candidate ▪
Risk	[List of Risk IDs]
Actors	Data Entry
Documents	[List of documentation name, Link or location]

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Signoff	Data Entry
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