UseCaseID	UC-VR08
Module	Voter Registration
SubModule	
Summary	Deceased Voter. The Secretary of State (SOS) VoteCal provides electronic lists of deceased voters to all California counties for processing. RR/CC does not expect a one-to-one relationship with the outlined steps so long as the outcomes / results are met;
Description	This Use Case is meant to show how authorized staff searches and processes a deceased voter record.
Trigger Event	
Precondition	▪ Staff has appropriate user access rights to the system. ▪ Staff has logged into the system to process a deceased voter record.
ExpectedResult	The deceased voter's record has been processed and the system has logged the transaction.

DetailedProcessFlow	1. User selects option to search for a voter record (see Use Case UC-VR001 – Search for voter)
	2. System displays selected voter record.
	3. User opens voter record with pertinent administrative voter information. At minimum these shall include:
	   3.1. EMS Voter ID (fixed)
	   3.2. Status
	   3.3. Reason Code
	   3.4. Affidavit
	   3.5. Driver's License #
	   3.6. Social Security Number
	   3.7. Names (last, first, middle)
	   3.8. Birthdate
	   3.9. Residence Address (house number, fraction, street and street type, pre- and post-directional, secondary unit and unit type, city)
	   3.10. Last 4 digits of Social Security Number (SSN4)
	   3.11. Perm Category, type of application and how received, and Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) flags
	   3.12. Party
	   3.13. Gender
	   3.14. Language preference
	   3.15. Email
	   3.16. Phone number
	   3.17. Registration dates
	   3.18. Date received
	   3.19. Mailing address (if different from residence address)
	4. The User selects option to reflect the voter is deceased by changing at minimum:
	   4.1. Status
	   4.2. Reason Code (Death)

	5. The User will also input Deceased information in the comments section.
	6. The system shall reflect the voter is deceased and remove it from the list of eligible voters.
	7. The system shall log changes & save transaction.
AlternateFlow	
Parent	[Parent id of the Use Case as documented in Project Scope or Business Case]
Related Use cases	1. Apply Affidavit
	2. Process Responses to Notices/Mailings
	3. Merge Voter
	4. Confidential Voter
	5. Manage Duplicates
	6. Apply pending VoteCal Updates
	7. User Security Roles
	8. NCOA
	9. Bulk Processing NCOA Records
Requirements	UCVR008-01 The System shall allow User option to search for a voter record (see Use Case UC-VR001 – Search for voter)
	UCVR008-02 The System shall displays selected voter record with pertinent administrative voter information. At minimum these shall include:
	1.1. EMS Voter ID (fixed)
	1.2. Status
	1.3. Reason Code
	1.4. Affidavit
	1.5. Driver's License #
	1.6. Social Security Number
	1.7. Names (last, first, middle)
	1.8. Birthdate
	1.9. Residence Address (house number, fraction, street and street type, pre- and post-directional, secondary unit and unit type, city)
	1.10. Last 4 digits of Social Security Number (SSN4)
	1.11. Perm Category, type of application and how received, and Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) flags
	1.12. Party
	1.13. Gender
	1.14. Language preference
	1.15. Email
	1.16. Phone number
	1.17. Registration dates
	1.18. Date received
	1.19. Mailing address (if different from residence address)
	UCVR008-03 The System shall give User option to reflect the voter is deceased by changing at minimum:
	1.1. Status
	1.2. Reason Code (Death)
	UCVR008-04 The system shall reflect the voter is deceased and remove it from the list of eligible voters.

	UCVR008-05 The system shall log changes & save transaction.
RequirementID	[List of requirement IDs in Use Case]
Related Requirements	[Requirements not stated in use case that need to be captured or may impact]
Risk	[List of Risk IDs]
Actors	Staff
Documents	[List of documentation name, Link or location]
Author	Alan Castillo
Signoff	Elections operations management
Date	

USE CASE WORKSHEET