

UseCaseID	UC-VBM009
Module	Voter Registration
SubModule	
Summary	Cancel voter registration. RR/CC does not expect a one-to-one relationship with the outlined steps so long as the outcomes / results are met
Description	For various reasons, voters will have their voter registration cancelled. The system will identify voters that have not voted in the last two federal elections and allow staff to cancel them. Voters who have provided an updated residential address in a different county will be cancelled. Responses to notices may also cancel a voter, if the response confirms the voter is a non-citizen, deceased, request to be cancelled, etc.
Trigger Events	<ul style="list-style-type: none"> <li>▪ Voter requests for their registration to be cancelled</li> <li>▪ Response to notices, moved out of county, etc.</li> </ul>
Precondition	<ul style="list-style-type: none"> <li>▪ Staff has appropriate user access rights to the system</li> </ul>
ExpectedResult	<ul style="list-style-type: none"> <li>▪ The voters' registration record has been updated to reflect a cancellation and the voter has been removed from the roll of eligible voters.</li> </ul>
DetailedProcessFlow	<ol style="list-style-type: none"> <li>1. Staff select the option to search for a voter <ol style="list-style-type: none"> <li>1.1. The system allow staff to search for a voter (See Search and manage voter use case)</li> </ol> </li> <li>2. Staff selects the option to cancel a voter registration <ol style="list-style-type: none"> <li>2.1. The system shall allow staff to cancel voter registration</li> <li>2.2. The system shall require staff to enter a reason for the voter registration change</li> <li>2.3. The system shall cancel the voter and remove the voter from the list of eligible voters.</li> <li>2.4. The system shall add cancelled voters to the queue for notice generation (See Issue Notice use case).</li> </ol> </li> </ol>
Alternative Work Flow	NA
Association to other use case	<ul style="list-style-type: none"> <li>▪ Search and manage a voter</li> </ul>
Parent	[Parent id of the Use Case as documented in Project Scope or Business Case]
Requirements	<p>UC-VBM009-01 The system allow staff to search for a voter (See Search and manage voter use case)</p> <p>UC-VBM009-02 The system shall allow staff to cancel voter registration</p> <p>UC-VBM009-03 The system shall require staff to enter a reason for the voter registration change</p> <p>UC-VBM009-04 The system shall cancel the voter and remove the voter from the list of eligible voters.</p> <p>UC-VBM009-05 The system shall provide staff the ability to create comments.</p> <p>UC-VBM009-06 The system shall add cancelled voters to the queue for notice generation (See Issue Notice use case).</p>
Additional Requirements	

RequirementID	[List of requirement IDs in Use Case]
Risk	[List of Risk IDs]
Actors	Staff
Documents	[List of documentation name, Link or location]
Author	Phillip George
Signoff	Data Entry
Date	7/29/2021