



Los Angeles County Registrar-Recorder/County Clerk

DEAN C. LOGAN
Registrar-Recorder/County Clerk

September 8, 2021

TO: Supervisor Hilda L. Solis, Chair
Supervisor Kathryn Barger
Supervisor Holly J. Mitchell
Supervisor Sheila Kuehl
Supervisor Janice Hanh

Fesia Davenport, Chief Executive Officer

FROM: Dean C. Logan, Registrar-Recorder/County Clerk

NOTIFICATION OF THE INTENT TO AMEND ENTERPRISE SERVICES MASTER AGREEMENT WORK ORDER NUMBER #2016-002 FOR THE VOTING SOLUTIONS FOR ALL PEOPLE (VSAP) CONSULTING SERVICES

This is to notify your Board of the Registrar-Recorder/County Clerk's (RR/CC) intent to amend Enterprise Services Master Agreement (ESMA) Work Order (WO) Number #2016-002, with Gartner Inc. (Gartner) for VSAP consulting services. Under the WO Amendment, Gartner will provide additional Election Management System (EMS) Solicitation Support, Quality Assurance Services and Capacity Building.

The Amendment will increase the total WO amount by \$1,400,000, for a total amount of \$5,745,000 for services through February 9, 2023. Funding for this Amendment is included in the department's approved FY 2021-22 budget.

BACKGROUND

The RR/CC partnered with Gartner to provide independent expert consulting services to assist with VSAP development and implementation for a new voting experience in Los Angeles County. VSAP was successfully implemented in 2020 with the new vote center model and various new voting equipment. In 2021, Gartner has been assisting the department with the Request for Proposals (RFP) solicitation for a new election management system to replace the Data Information Management Systems (DIMS). Previously, Gartner assisted the department with an RFP for VSAP Implementation and Support Services which was released in 2018.

On October 24, 2016, ISD awarded WO Number 2016-002 in the amount of \$425,000 to Gartner.

On March 9, 2017, WO Number 2016-002 was amended to extend the engagement period from November 29, 2016 through March 31, 2017 to November 29, 2016 through July 31, 2017, and subsequently changed the total maximum engagement amount from \$425,000 to \$550,000, and update the Statement of Work to add subtask 3.2.

On July 31, 2017, WO Number 2016-002 was amended to change the engagement period from November 29, 2016 through July 31, 2017 to November 29, 2016 through June 1, 2018, change the total maximum amount from \$550,000 to \$1,545,000, and update the Statement of Work to add Tasks 6, 7, 8 and associated deliverables.

On January 29, 2018, WO Number 2016-002 was amended to change the engagement period from November 29, 2016 through June 1, 2018 to November 29, 2016 through June 30, 2020, change the total maximum amount from \$1,545,000 to \$3,345,000, and update the Statement of Work to add Tasks 9, 10, 11 and associated deliverables.

On October 4, 2018, WO Number 2016-002 was amended to change the ESMA WO Administrator, revise instructions to Statement of Work Tasks 9, 10, 11 and associated deliverables, and revise the Pricing Schedule without changes to the WO total maximum amount.

On June 30, 2020, WO Number 2016-002 was amended to change the engagement period from November 29, 2016 through June 30, 2020 to November 29, 2016 through December 31, 2021, change the total maximum amount from \$3,345,000 to \$4,345,000, and update the Statement of Work to add subtasks to Tasks 9, 10 and 11.

On February 1, 2021, WO Number 2016-002 was amended to update the Statement of Work - Task 9 and Tasks 12 without changes to the WO total maximum amount.

JUSTIFICATION:

The VSAP project has achieved significant Implementation milestones, including the most recent November 2020 Presidential Election and multiple ongoing smaller elections. Gartner has been an instrumental and strategic vendor partner to the VSAP project since November 2016 providing VSAP-specific experience and general Elections subject matter expertise. The voting technology market is very specialized. Gartner's industry knowledge and research capabilities uniquely positions them to provide strategic insight and market analyses that is critical to this effort.

Currently, Gartner is assisting the RR/CC with a complex solicitation for a new EMS system to replace the decades old DIMS system. The new EMS will provide a new technology-based system to collect, process, and store data related to elections and election administration. The RFP was released on August 16, 2021.

Under the amendment, Gartner will provide additional overall RFP solicitation support services that will lead to a contract for Board consideration and approval in May 2022 Gartner will also provide various support activities during EMS implementation including quality assurance support services, project management support services, and knowledge transfer/capacity building.

If you have any questions regarding this matter, please contact Albert Navas at (562) 462-2652. Unless otherwise instructed by the Board, the RR/CC will proceed to execute the amendment on September 23, 2021.

cc: Executive Office, Board of Supervisors
RR/CC Board Deputies
County Counsel