



Los Angeles County Registrar-Recorder/County Clerk

DEAN C. LOGAN
Registrar-Recorder/County Clerk

July 3, 2017

TO: Supervisor Mark Ridley-Thomas, Chairman
Supervisor Hilda L. Solis
Supervisor Sheila Kuehl
Supervisor Janice Hahn
Supervisor Kathryn Barger

FROM: Dean C. Logan, Registrar-Recorder/County Clerk

NOTIFICATION OF ACTION TO AMEND CONTRACT FOR ENTERPRISE SERVICES MASTER AGREEMENT (ESMA) WORK ORDER NUMBER 2016-002 FOR THE VOTING SYSTEMS ASSESSMENT PROJECT IMPLEMENTATION PLANNING TO INCREASE WORK ORDER AMOUNT AND EXTEND TERM

This is to notify your Board of action by the Registrar-Recorder/County Clerk (RR/CC) to amend Enterprise Services Master Agreement (ESMA) Work Order Number 2016-002 with Gartner Inc. (Gartner) for the Voting Systems Assessment Project (VSAP) per the "5.3 Changes of Scope" section in the Statement of Work. As anticipated in our February 21, 2017 memo to the Board, the RR/CC will extend the current contract for a ten-month period at a cost of \$995,000 bringing the work order total to \$1,545,000.

Need for Further Time and Resources

The RR/CC partnered with Gartner to support VSAP manufacturing and implementation planning. Gartner's engagement with RR/CC includes the development of a sourcing strategy for various components of the future voting experience as designed through the VSAP. To formulate this strategy, Gartner was tasked with conducting research into the vendor marketplace to help develop an effective sourcing strategy. This research originally included only a vendor survey, but was amended in February 2017 to include a Request for Information (RFI) and Vendor Day to more formally gauge and document the interest of the vendor community in partnering with the County on the VSAP.

The RFI and Vendor Day were very successful. The results were both positive and encouraging. The RR/CC is now ready to move ahead with the solicitation process to procure vendor services to manufacture, integrate, and certify the new voting solution.

As noted in the February 21, 2017 memo, to avoid delays and ensure the Department meets its plan to phase in implementation of the VSAP in 2018 and complete full implementation by 2020, the RR/CC intends to further amend its existing work order with Gartner to include support for Request for Proposal (RFP) development and release, vendor response evaluation and selection, and contract Statement of Work (SOW) development.



The end goal of this work order is for the RR/CC to have an agreement in place with a systems integrator as quickly as possible to meet the critical deadlines of the VSAP implementation. By maintaining continuity with Gartner, the RR/CC can leverage the time they have invested in the project and their experience/knowledge to transition expeditiously and smoothly into the solicitation phase of the VSAP.

c: Chief Executive Office
Executive Office, Board of Supervisors
RR/CC Board Deputies
County Counsel